

**MINUTES OF THE 2022 REORGANIZATION MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD MONDAY, JANUARY 3, 2022**

The Canton Township Board of Trustees met in a Reorganization Meeting on Monday, January 3, 2022 with Trustee Nichols and Trustee Shaffer present.

Also in Attendance:

Assistant Fiscal Officer Teresa Anslover, Public Works Director Chris Neisel, and Assistant Fire Chief Rick Morabito

Meeting called to order at 6:00pm. by the Assistant Fiscal Officer.

Pledge of Allegiance

ROLL CALL OF TRUSTEES:	Mr. William G. Mittas	-	Absent
	Mr. Christopher B. Nichols	-	Present
	Mr. Mark R. Shaffer	-	Present

ADMINISTRATION/GENERAL:

Mr. Nichols made a motion to appoint Mr. Mark Shaffer as President of the Board of Trustees for the year 2022, seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint, Mr. Chris Nichols, as Vice President of the Board of Trustees for the year 2022 seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to establish for the Trustees and Fiscal Officer a rate of compensation, benefit coverage, and bonds as permitted and established by Ohio Revised Code Section 505.24. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to renew all Resolutions and their Amendments, until further review. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to renew Canton Township Employee Handbook as currently written. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to pay medical, dental, vision, and life insurance for all full-time employees, elected officials and part time employees as per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve Fiscal Officer's participation in the current investment program per Senate Bill 81 guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to authorize Fiscal Officer to conduct operational transfers within funds as deemed necessary. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve advances from Stark County Auditor for Real Estate and Personal Property Taxes reimbursements. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to retain Bank of Magnolia as the Township's designated Public Depository. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Smith as Fire Chief of the Canton Township Fire Department, at the rate of \$2,886.63 per pay, and \$39.23 per pay cell phone reimbursement effective Jan.1, 2022, and per Employee Handbook Guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Richard Morabito as Assistant Fire Chief of the Canton Township Fire Department at the rate of \$2,833.05 per pay, and \$39.23 per pay cell phone reimbursement effective Jan. 1, 2022, and per Employee Handbook Guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Mike Hanshaw as Canton Township Zoning Director at the hourly pay rate of \$25.76 per hour, effective January 1, 2022 and per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Christopher Neisel as Canton Township Public Works Director at the hourly pay rate of \$34.05 per hour, and \$39.23 per pay cell phone reimbursement effective January 1, 2022 and per Employee Handbook Guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Teresa Anslover as full-time Assistant Fiscal Officer at the hourly pay rate of \$21.63, effective January 1, 2022 and per the Employee Handbook guidelines. Seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Donald Schirack as a part-time Administrative Custodian, at a rate of pay of \$12.36 per hour, effective January 1, 2022, and per Employee Handbook Guidelines. Seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint William Frederick as a part-time Administrative Custodian, at a rate of pay of \$12.36 per hour, effective January 1, 2022, and per Employee Handbook Guidelines. Seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Jo Marie Fry as a part-time, on-call Administrative Office Assistant, at the hourly pay rate of \$11.33 per hour, effective Jan.1, 2022 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Attorney Charles D. Hall III as Canton Township's additional legal counsel on a month-to-month basis, at the rate of pay of \$2,250.00 per month and per current compensation guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Mittas, as Canton Township's representative to SCOG (Stark Council of Government). Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Shaffer and the Township Fiscal Officer John Ring to a committee to study ways in which the City and Township can work together for the benefit of residents of both City and Township, as defined in Article 13(A) of the I-77 CEDA Agreement. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Nichols as Canton Township's representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Shaffer as Canton Township's second representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Shaffer, and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Mittas and Fiscal Officer John Ring, as Canton Township's two representatives to the Stark County Tax Incentive Review Committee. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to set mileage reimbursement according to IRS reimbursement guidelines to be 58.5 cents per mile. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve meal reimbursement to be a maximum of \$50.00 per day, when staying overnight for township business. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for Administration/General identified as Attachment “A”. With one change, Hall Law Firm to be changed to \$4,500.00. Motion seconded by Mr. Shaffer. Assistant Fiscal Officer having certified money available based on approved 2022 Budget. Voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “A”

BC’s

\$ 1,000.00 = Vision Reimbursement
15,000.00 = Park Expenses
15,000.00 = Other Expenses
2,000.00 = Contracted Services

PO’s

\$ 19,300.00 = Hall Law Firm
1,300.00 = Ohio EPA (discharge permit fee)
6,000.00 = Paychex
11,000.00 = AEP (admin bldgs/garage bldgs)
100,000.00 = AEP (assessed street lights)
25,000.00 = AEP (other street lights, not assessed)
8,000.00 = Dominion East Ohio (admin bldg/garage bldgs)
3,025.00 = Kimble Recycling and Disposal (all twp bldgs)
3,600.00 = Charter Communications
363,500.00 = Stark County Schools (medical ins – all depts)
35,000.00 = Companion Life Insurance (dental & life ins – all depts)
4,000.00 = Treasurer, State of Ohio (UAN)
1,000.00 = Graphic Enterprises (copy machine-Adm-Road-Zoning)
1,750.00 = Quadient Finance (postage for meter=Adm-Road-Fire-Zoning)
2,000.00 = Quadient Leasing (postage meter lease=Adm-Road-Fire-Zoning)
1,000.00 = Staples
4,775.00 = Sliman’s Printery
1,600.00 = DeLage Landen Financial Services (copier lease-Adm-Road-Zoning)
1,259.10 = Canton City Utilities
84.84 = Jill Miller
5,000.00 = Intech
87,000.00= CCI
1,560.00= Stark County Sanitary Engineering
16,000.00= Sol Harris
17,000.00= Stark County Regional Planning

Mr. Shaffer made a motion to appoint Teresa Anslover as the Ohio Public Record designee for the Trustees. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion that the following non-union current Employee monthly contribution for Health Care Benefits will be as follows and which is subject to change throughout the year. Motion seconded by Mr. Shaffer and voting YES. Mr. Nichols and Mr. Shaffer.

	<u>2022</u>	<u>Bi-Weekly</u>	<u>Monthly</u>
Single	10.5%	\$39.43	\$86.74
Family	10.5%	\$95.79	\$210.73

Mr. Shaffer made a motion to approve the 2022 Temporary Appropriations in the amount of \$8,182,509.48. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

FIRE DEPARTMENT:

Mr. Nichols made a motion to appoint Susan K. Schnegg as Administrative Assistant performing duties at the Fire Administration Building, at the hourly pay rate of \$21.63 effective January 1, 2022 and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made motion to appoint Scott E. Johnson as a part-time Administrative Aide performing duties at the Fire Administration Building, working no more than 28 hours per week, at the current hourly pay rate of \$19.46, effective January 1, 2022, with Ohio PERS and township paid dental and life insurance, and vision benefits, with no other township paid benefits. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Jeffery Yerian as vehicle mechanic for Canton Township Fire Department at the hourly rate of \$2530, effective January 1, 2022, and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Michael Beachy as Fire Prevention & Safety Bureau for Canton Township Fire Department at the hourly rate of \$22.36, effective January 1, 2022, and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint all current full-time Fire Department personnel, at the hourly pay rate effective January 1, 2022, as listed. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Donald Agnew	\$18.72	YES	ABSENT	YES

Tim Copeland	\$17.84	YES	ABSENT	YES
Michael Edwards	\$21.32	YES	ABSENT	YES
Kevin Gonyer	\$20.76	YES	ABSENT	YES
Shaun Hamilton	\$20.76	YES	ABSENT	YES
Mike Henkel	\$17.84	YES	ABSENT	YES
Aaron J. Keener	\$22.21	YES	ABSENT	YES
Peter Oberacker	\$18.72	YES	ABSENT	YES
Jonathan R. Peters	\$21.32	YES	ABSENT	YES
Christopher J. Putnam	\$22.21+	YES	ABSENT	YES
\$57.90 Pay for Fire Investigator Coordinator				
Scott Schwaben	\$17.10	YES	ABSENT	YES
Dakota Wamsley	\$17.10	YES	ABSENT	YES
Sage Ward	\$17.10	YES	ABSENT	YES
Dane Whitsett	\$21.32	YES	ABSENT	YES
Michael Yurkonis	\$22.21	YES	ABSENT	YES
+ \$57.90 pay for EMS Coordinator				

Mr. Shaffer made a motion to appoint all current part-time Fire Department personnel, at the hourly pay rate effective January 1, 2022, as listed. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Zach Divito	\$14.25	YES	ABSENT	YES
Ryan Dustman	\$17.00	YES	ABSENT	YES
Jared Hare	\$16.25	YES	ABSENT	YES
David Hess	\$17.00	YES	ABSENT	YES
Alex M. Hoce	\$17.35	YES	ABSENT	YES
Brian Hull	\$16.25	YES	ABSENT	YES
Isaac Hull	\$17.00	YES	ABSENT	YES
John Hunter	\$17.00	YES	ABSENT	YES
Kris Moll	\$15.00	YES	ABSENT	YES
Austin Mosley	\$15.00	YES	ABSENT	YES
Seth Shier	\$17.00	YES	ABSENT	YES
Zach Shier	\$15.00	YES	ABSENT	YES
Brett Siglow	\$17.00	YES	ABSENT	YES

Frank P. Soltesz, Jr.	\$15.35	YES	ABSENT	YES
Mitch Warehime	\$17.35	YES	ABSENT	YES

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Fire Department identified as Attachment “B”. Motion seconded by Mr. Shaffer. Assistant Fiscal Officer have certified money available based on approved 2022 Budget. Voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “B”

BCs

\$15,000.00	= Building Maintenance & Repairs
\$14,000.00	= Fire / EMS Training Expenses
\$ 9,750.00	= Full Time Uniform Allowance
\$15,000.00	= Miscellaneous Supplies & Expenses
\$20,000.00	= Vehicle Parts, Maintenance & Repairs
\$ 2,000.00	= Vision Reimbursements
\$75,750.00	TOTAL

POs

\$14,382.00	= 911 Fleet & Fire Equipment (Turnout Gear)
\$ 8,452.48	= 911 Fleet & Fire Equipment (New Truck Tools)
\$ 2,500.00	= A T & T
\$ 3,000.00	= Advantech Services
\$ 3,500.00	= Air Gas
\$ 5,000.00	= Amazon Business
\$10,000.00	= American Electric Power
\$ 3,500.00	= Atlantic Emergency Solutions
\$10,000.00	= Bound Tree Medical
\$ 5,500.00	= Canton City Utilities
\$ 9,000.00	= Charter Communications
\$ 7,000.00	= Dominion East Ohio
\$ 2,500.00	= George Waikem
\$ 3,000.00	= iPad Mobile Solutions
\$ 7,500.00	= Intech Computer Solutions
\$54,531.71	= Key Bank
\$ 3,000.00	= Levinson’s Uniforms
\$ 8,000.00	= Lexipol/Fire Rescue 1
\$ 1,488.00	= Motorola Solutions
\$ 6,932.83	= Municipal Emergency

\$40,000.00 = Ohio Billing
\$ 8,300.00 = RollRack, LLC
\$ 4,800.00 = Standard Plumbing & Heating
\$ 5,500.00 = Stark County Sanitary Engineers
\$50,000.00 = Stark County Treasurer- **Stark County Sheriff Dispatching**
\$ 7,500.00 = TFS Leasing
\$ 5,000.00 = Verizon Wireless
\$10,000.00 = World Fuel Services
\$10,000.00 = Ziegler Tires
\$309,887.02 TOTAL

\$385,637.02 GRAND TOTAL

Mr. Shaffer made a motion to approve the following 2022 Canton Township Community Center Fee Schedule identified as Attachment “C”. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “C”

**CANTON TOWNSHIP
RENTAL CONTRACT FOR USE OF COMMUNITY CENTER**

_____ Cafeteria _____ Gym _____ Cafeteria & Gym _____ Other: _____

This Contract is entered into by and between the Canton Township Board of Trustees (herein "Owner") and _____ (herein "Lessee").

- I. Date**
Lessee shall have use of the above from _____ a.m./p.m. to _____ a.m./p.m. on _____ (date).
 - II. Use of Facilities**
During the above stated time, Lessee and participants shall have the right to enter the Canton Township Community Center for the purpose of _____ (event) and for no other purpose. The conduct of this event and use of the facilities shall be in accordance with the terms of this contract and all township rules and regulations governing the Community Center. The use of this facility may be terminated at any time and for any reason by the Owner without recourse from Lessee.
 - III. Hold Harmless & Indemnification**
Lessee shall indemnify, hold harmless and defend the township, its officers, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees and court costs.
 - IV. Rental Fee and Deposit**
 - CAFETERIA ONLY:**
\$25.00 per HOUR non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$25.00 security deposit are required for all events from all renters.
 - GYM ONLY:**
\$10.00 per HOUR non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$25.00 security deposit are required for all events from all renters.
 - CAFETERIA & GYM:**
\$35.00 per HOUR non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$25.00 security deposit are required for all events from all renters.
 - OTHER RENTAL:**
A non-refundable rental fee to be determined by the Board of Trustees and \$25.00 refundable Key FOB deposit as well as a \$25.00 security deposit are required for all events from all renters.
- The deposit for the Key FOB will be refunded within twenty-one (21) days of the rental if Lessee has returned Key FOB. The security deposit will be refunded within twenty-one (21) days if the Lessee is in compliance with all rules and regulations and the premises are left in the same condition as it was before the event, normal wear and tear accepted. All payments are due when contract is submitted. Lessee hereby warrants the Lessee shall be personally responsible for the cost of repair of any damage over and above that covered by the security deposit. Checks returned by the bank for insufficient funds will be charged \$20.00.

Mr. Nichols made a motion to approve 2022 Canton Township Fire Department Fire Prevention Bureau Fee Schedule identified as Attachment "D". Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

**Attachment "D"
2022**

**CANTON TOWNSHIP FIRE DEPARTMENT
FIRE PREVENTION BUREAU - PERMIT REQUEST FORM**

1. New Business / Change of Occupancy/ Use Group.....\$100.00

- 2. Multi-family/ Day Care/ / Group Home (similar business)...Initial inspection.....\$50.00
Annual inspection.....\$25.00
- 3. Plan review (new building construction/building addition, etc.)\$75.00
- 4. Removal/ installation of UST's OR AST's (48 hour prior notification)...(per tank fee).....\$50.00
- 5. Sprinkler System Installation / Modification.....\$100.00
- 6. Fire Alarm System Installation / Modification.....\$100.00
- 7. Kitchen Hood & Duct System Installation / Modification\$100.00
- 8. Oil well / Gas wells.....\$50.00
- 9. Tents / Carnivals & Fairs / Amusement Buildings.....\$50.00
- 10. Re-inspection for Fire Code Violations (after first initial re-inspection).....\$50.00
- 11. "No Show" for inspection.....\$75.00
- 12. Fireworks Display.....\$500.00

PUBLIC WORKS DEPARTMENT:

Mr. Shaffer made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$24.60, effective January 1, 2022, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Scarpino as Assistant Public Works Director for Canton Township at the hourly pay rate of \$29.21 plus \$39.23 per pay cell phone reimbursement effective January 1, 2022, and per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint full-hourly Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2022, with Ohio PERS and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

VOTE:		Mr. Nichols	Mr. Mittas	Mr. Shaffer
Kent Gottschick	\$22.28	YES	ABSENT	YES
Douglas Weaver	\$20.60	YES	ABSENT	YES
Steven Hunt	\$19.06	YES	ABSENT	YES

Ronald Steffen	\$18.18	YES	ABSENT	YES
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Mr. Nichols made a motion to appoint part-time employees for the Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2022, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

VOTE:		Mr. Nichols	Mr. Mittas	Mr. Shaffer
Steve Wittensoldner (Road Maintenance rate)	\$17.76	YES	ABSENT	YES
Steve Wittensoldner (PT Vehicle Mechanic rate)	\$19.86	YES	ABSENT	YES
Larry Baker	\$16.48	YES	ABSENT	YES

Mr. Shaffer made a motion to appoint part-time seasonal hourly employees for the Public Works Department personnel, at the hourly pay rate, as listed below, effective January 1, 2022, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES Mr. Nichols and Mr. Shaffer.

VOTE:		Mr. Nichols	Mr. Mittas	Mr. Shaffer
Jared Perez	\$14.42	YES	ABSENT	YES
Fredrick Harper	\$15.45	YES	ABSENT	YES
Larry Greathouse	\$16.00	YES	ABSENT	YES
Gary Weaver	\$16.00	YES	ABSENT	YES

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Public Works Department identified as Attachment “E”. Motion seconded by Mr. Shaffer. Assistant Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “E”

BC’s

- \$20,000.00 = Miscellaneous Supplies
- 20,000.00 = Vehicle Parts, Maintenance & Repairs
- 2,000.00 = Personnel Reimbursements (Vision)

PO’s

- \$ 1,000.00 = Adelman’s Truck & Parts Sales
- 1,000.00 = Airgas
- 5,000.00 = Allied Corp
- 3,000.00 = Amazon

1,000.00 = Aultworks Occupational Medicine
2,500.00 = Canton Bandag Co.
80,000.00 = Cargill Incorporated
2,000.00 = Cross Truck Equipment
4,000.00 = Kimball Midwest
1,000.00 = LEPPO Rents
2,000.00 = Levy, Edward C. Co.
2,000.00 = LT Associates

5,000.00 = Marlboro Supply
3,000.00 = Municipal Signs
1,000.00 = Northern Mobile Electric
3,000.00 = O' Reilly's Auto Parts
3,000.00 = Perrin Asphalt
2,000.00 = Pro Art Signs LLC
6,000.00 = Redmond's Parts & Paint
7,500.00 = Unifirst
5,000.00 = Rupp Asphalt
750.00 = Staples Credit Plan
2,000.00 = Staley Technologies
49,000.00 = State Bank
2,000.00 = Stone Products
2,000.00 = Triad Technologies
2,000.00 = Truck Sales & Service, Inc.
500.00 = Vern Dale Water
20,000.00 = World Fuel Services Inc
1,000.00 = Your Olde Tyme Hardware

ZONING DEPARTMENT:

Mr. Shaffer made a motion to appoint Laura Datkuliak as full-time Assistant Zoning Director/ Public Works Administrative Assistant, at the hourly pay rate of \$21.63, effective January 1, 2022 and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint new members and/or re-appoint current members to the Canton Township Zoning Commission identified as Attachment "F". Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “F”

Re-Appoint **Ken Mount** as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

Appoint **Kevin Heim** to the Canton Township Zoning Commission for a term of five (5) years, expiring 12-31-26.

Complete Canton Township Zoning Commission Board

Zoning Commission Members

Jason Cramer	12-31-23
Ronald Baughman	12-31-24
Craig Kendrick	12-31-25
Kevin Heim	12-31-26
Hallie Umpleby	12-31-22

Zoning Commission Alternates

Ken Mount	annual
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Mr. Shaffer made a motion to appoint new members and/or re-appoint current members of the Canton Township Board of Zoning Appeals identified as Attachment “G”. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “G”

Re-Appoint **Jim Haynes** to the Canton Township Zoning Board of Appeals, for a term of five (5) years, expiring 12-31-26.

Re-Appoint **Tamra Neisel** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Re-Appoint **Matthew Heim** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Complete Canton Township Zoning Board of Appeals

Zoning Board of Appeals Members

William Paulk	12-31-23
David Vanderwall	12-31-24
William Bird	12-31-25
Jim Haynes	12-31-26

Melvin Miller

12-31-22

Board of Zoning Appeals Alternate

Tamra Neisel Annual

Matthew Hein Annual

Mr. Nichols made a motion to approve paying fees of \$50.00 per meeting attended to each member of the Zoning Commission and Board of Zoning Appeals payable twice per year, first payment in May and first payment in December. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve paying fees of \$70.00 per meeting attended to the Board Chairperson of the Zoning Commission and Board Chairperson of Zoning Appeals payable twice per year first pay in May and first pay in December. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve the 2022 Canton Township Zoning Fee Schedule identified as Attachment “H”. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “H”

**2022
Zoning Fee Schedule**

RESIDENTIAL USES

Single-family dwelling - \$100.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Two-family dwelling - \$125.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Multi-Family dwellings - \$150.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

2. ACCESSORY USES TO RESIDENTIAL STRUCTURES

Accessory Buildings - \$30.00

Plus \$0.10 per square foot

Alterations and Additions - \$30.00

Plus \$0.10 per square foot (Deck, and patio included, but not limited to)

Private Swimming Pools - \$35.00 (above ground or in-ground)

Fences - \$20.00

3. B-1, B-2, B-3 COMMERCIAL AND INDUSTRIAL STRUCTURES AND USES

Zoning Certificate – \$250.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Alteration and Addition – Commercial – \$150.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Accessory Building – Commercial – \$100.00

Plus \$0.10 per square foot

Tents - \$50.00 temporary (over 120 square feet)

Certificate of Conformance - \$40.00

Certificate for any new commercial or industrial use or the occupancy by a new tenant of an existing business or industrial use, building or land use.

Hotel or Motels - \$50.00 (Per single room unit)

Plus \$0.10 per square feet of outside dimensions of the structure of each floor.

4. MOBILE HOME PARK - \$200.00

Plus an additional fee for each mobile home - \$20.00 per year

5. RECREATIONAL INSTITUTIONAL, GOVERNMENTAL, AND MISCELLANEOUS STRUCTURES AND/OR ACCESSORY BUILDINGS, OR ADDITIONS \$100.00

Plus \$0.05 per square foot of area within the outside dimension of the foundation

Swimming pools additional

6. SIGNS

Signs advertising a business or service – other than a home occupation

Less than 20 square feet - \$35.00

20 square feet, but less than 50 square feet - \$40.00

50 square feet, but less than 100 square feet - \$90.00

100 square feet and larger - \$150.00

Temporary & portable (Maximum 180 days per yr) (maximum 32 square feet) - \$50.00

Signs advertising a home occupation - \$20.00

Seasonal sign or bulletin and sign for roadside stand - \$25.00 (30 days)

Subdivision or development sign

Temporary (Maximum – 6 months) - \$40.00

Permanent (under 20 square feet) - \$40.00

Permanent (over 20 square feet) - \$55.00

Real Estate Advertising Signs

Signs under 16 square feet – **No Charge**

Temporary signs - \$15.00 (6 Months)

Permanent signs 16 square feet to 32 square feet - \$25.00

32 square feet or larger - \$50.00

Outdoor advertising signs (billboards) pertaining to business, services and/or activities not carried on upon the premises upon which sign is located

Less than 50 square feet - **\$100.00**

50 square feet, but less than 100 square feet - **\$150.00**

100 square feet, but less than 200 square feet - **\$200.00**

200 square feet, but less than 300 square feet - **\$300.00**

300 square feet, but less than 400 square feet - **\$400.00**

400 square feet, but less than 500 square feet - **\$500.00**

500 square feet and larger - **\$600.00**

7. OTHER PERMITTED USES NOT SPECIFIED ABOVE - \$100.00

For land use not otherwise covered in this fee schedule.

8. APPLICATION FOR BOARD OF APPEALS

Variance Request - **\$350.00**

Conditional Use Request - **\$350.00** plus Conditional Use Permit fees

Renewal or Review Request - **\$350.00**

Other Requests (including Appeals) - **\$350.00**

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Board of Appeals

9. CONDITIONAL USE PERMIT

The fee for a Conditional Use Zoning Certificate as authorized by the Board of Appeals shall be:

Home Occupation – **Conditional Use Request**

Annual renewal fee \$35.00

Cemeteries - **\$100.00**

Annual renewal fee \$100.00

Junkyards - **\$2,500.00** plus **\$50.00** per acre (min 75 acres)

Annual renewal fee for each year of operation - \$1,000.00

Plus \$50.00 per acre

Oil and Gas Well Location Certificate - **\$200.00**

Annual renewal fee - \$200.00

Transfer Stations - **\$2,000.00** (min 5 acres)

Annual renewal fee - \$1,000.00

Sanitary/Demolition/Hazardous Infectious Waste/Residual Solid Waste

Landfills/Incinerator Burning - **\$2,500.00** plus **\$50.00** per acre (min 150 acres)

Annual renewal fee for each year of operation - \$1,500.00

plus \$50.00 per acre

Extraction of Minerals, Peat, Coal and Top Soil

Surface Mining and Strip Mining - **\$1,500.00** plus **\$50.00** per acre

Annual renewal fee - \$500.00 plus \$50.00 per acre

Top Soil Removal - **\$500.00** plus **\$50.00** per acre
Annual renewal fee \$200.00 plus \$25.00 per acre

Mobile Home - **\$100.00**
Annual renewal fee \$75.00

Institutions for human medical care; institutions for education; recreational facilities –
Conditional Use Request
Annual renewal fee \$200.00

Other permitted conditional uses – **Conditional Use Request**
Annual renewal fee \$150.00

Sexually oriented adult cabaret - **\$750.00**
Annual renewal fee \$500.00

Skill Games: Conditional Use Permit - **\$3,000.00, plus additional \$100.00 for each apparatus.** *Annual renewal fee \$3,000.00, plus an additional \$100.00 for each apparatus.*

10. ZONING AMENDMENT

Map or Text Amendment - **\$450.00**

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Zoning Commission.

11. APPLICATION FOR SUBDIVISION OF PARCEL \$20.00 (Per each parcel)

12. ZONING CERTIFICATION \$55.00

13. TRANSIENT VENDOR

- (1) Month - \$25.00
- (3) Months- \$70.00
- (6) Months- \$130.00
- (12) Months-\$240.00

Mr. Shaffer made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Zoning Department identified as Attachment “I”. Motion seconded by Mr. Nichols. Assistant Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Shaffer.

ATTACHMENT “I”

BC
\$10,000.00 = Miscellaneous Expenses

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 6:26 p.m., seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

John E Ring, Fiscal Officer

Mark R. Shaffer, President

Christopher B. Nichols, Vice President

William G. Mittas, Member (Absent)