

**MINUTES OF THE 2021 REORGANIZATION MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD SATURDAY, JANUARY 2, 2021**

The Canton Township Board of Trustees met in a Reorganization Meeting on Saturday, January 2, 2021 with Trustee Mittas, Trustee Nichols, and Trustee Shaffer present.

Also in Attendance:

Fiscal Officer John Ring, Public Works Director Chris Neisel, and Fire Chief Rick Morabito

Meeting called to order at 8:30am. by the Fiscal Officer.

Pledge of Allegiance

ROLL CALL OF TRUSTEES:	Mr. William G. Mittas	-	Present
	Mr. Christopher B. Nichols	-	Present
	Mr. Mark R. Shaffer	-	Present

ADMINISTRATION/GENERAL:

Mr. Shaffer made a motion to appoint Mr. Christopher Nichols as President of the Board of Trustees for the year 2021, seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint, Mr. Mark Shaffer, as Vice President of the Board of Trustees for the year 2021 seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to establish for the Trustees and Fiscal Officer a rate of compensation, benefit coverage, and bonds as permitted and established by Ohio Revised Code Section 505.24. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to renew all Resolutions and their Amendments, until further review. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to renew Canton Township Employee Handbook as currently written. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to pay medical, dental, vision, and life insurance for all full-time employees, elected officials and part time employees as per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve Fiscal Officer's participation in the current investment program per Senate Bill 81 guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to authorize Fiscal Officer to conduct operational transfers within funds as deemed necessary. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to approve advances from Stark County Auditor for Real Estate and Personal Property Taxes reimbursements. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to retain Bank of Magnolia as the Township's designated Public Depository. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Richard Morabito as Interim Fire Chief of the Canton Township Fire Department at the rate of \$2,802.01 per pay, effective January 1, 2021, and per Employee Handbook Guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to appoint Mike Hanshaw as Canton Township Zoning Director at the hourly pay rate of \$23.00 per hour, effective January 1, 2021 and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Christopher Neisel as Canton Township Public Works Director at the hourly pay rate of \$32.89 per hour, and \$39.23 per pay cell phone reimbursement effective January 1, 2021 and per Employee Handbook Guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Teresa Anslover as full-time Assistant Fiscal Officer at the hourly pay rate of \$21.00, effective January 1, 2021 and per the Employee Handbook guidelines. Seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to appoint Donald Schirack as a part-time Administrative Custodian, at a rate of pay of \$11.25 per hour, effective January 1, 2021, and per Employee Handbook Guidelines. Seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint William Frederick as a part-time Administrative Custodian, at a rate of pay of \$11.25 per hour, effective January 1, 2021, and per Employee Handbook Guidelines. Seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Attorney Charles D. Hall III as Canton Township's additional legal counsel at the current rate of \$2,250.00 per month and per current compensation guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to appoint Trustee Mittas, as Canton Township's representative to SCOG (Stark Council of Government). Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Shaffer and the Township Fiscal Officer John Ring to a committee to study ways in which the City and Township can work together for the benefit of residents of both City and Township, as defined in Article 13(A) of the I-77 CEDA Agreement. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Nichols as Canton Township's representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to appoint Trustee Mittas as Canton Township's second representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Nichols, and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Mittas and Fiscal Officer John Ring, as Canton Township's two representatives to the Stark County Tax Incentive Review Committee. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to set mileage reimbursement according to IRS reimbursement guidelines to be 56 cents per mile. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to approve meal reimbursement to be a maximum of \$40.00 per day, when staying overnight for township business. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve opening the following Purchase Orders and Blanket Certificates for Administration/General identified as Attachment "A". Motion seconded by Mr. Mittas. Fiscal Officer having certified money available based on approved 2021 Budget. Voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “A”

BC’s

- \$ 2,000.00 = Vision Reimbursement
- 15,000.00 = Park Expenses
- 15,000.00 = Other Expenses
- 2,000.00 = Contracted Services

PO’s

- \$ 21,000.00 = Hall Law Firm
 - 1,300.00 = Ohio EPA (discharge permit fee)
 - 6,000.00 = Paychex
 - 12,000.00 = AEP (admin bldgs/garage bldgs)
- 100,000.00 = AEP (assessed street lights)
 - 25,000.00 = AEP (other street lights, not assessed)
 - 13,000.00 = Dominion East Ohio (admin bldg/garage bldgs)
 - 3,200.00 = Kimble Recycling and Disposal (all twp bldgs)
 - 3,600.00 = Time Warner Cable
- 370,000.00 = Stark County Schools (medical ins – all depts)
 - 35,000.00 = Companion Life Insurance (dental & life ins – all depts)
 - 4,000.00 = Treasurer, State of Ohio (UAN)
 - 1,000.00 = Graphic Enterprises (copy machine-Adm-Road-Zoning)
 - 2,000.00 = Quadient Finance (postage for meter=Adm-Road-Fire-Zoning)
 - 2,000.00 = Quadient Leasing (postage meter lease=Adm-Road-Fire-Zoning)
 - 1,000.00 = Staples
 - 5,100.00 = Sliman’s Printery
 - 1,600.00 = DeLage Landen Financial Services (copier lease-Adm-Road-Zoning)
 - 1,000.00 = Canton Repository
 - 1,259.10 = Canton City Utilities
 - 84.84 = Jill Miller
 - 1,000.00 = Intech
 - 3,700.00 = Intertek PSI
 - 2,000.00 = Harper Surveying

Mr. Nichols made a motion that the following non-union current Employee monthly contribution for Health Care Benefits will be as follows and which is subject to change throughout the year. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

	<u>2021</u>	<u>Bi-Weekly</u>	<u>Monthly</u>
Single	10%	\$37.86	\$79.50
Family	10%	\$91.97	\$193.14

Mr. Mittas made a motion to approve the 2021 Permanent Appropriations in the amount of \$7,128,184.43. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to maintain the Community Park Pavilion rental fee at \$50.00 for Township residents and \$75.00 for non-township residents together with a security deposit of \$25.00 for both. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to maintain Faircrest Park Pavilion rental fee at \$25.00 for Township residents and \$50.00 for non-township residents together with a security deposit of \$25.00 for both. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

FIRE DEPARTMENT:

Mr. Mittas made a motion to appoint Susan K. Marks as Administrative Assistant performing duties at the Fire Administration Building, at the hourly pay rate of \$19.86 plus \$125.00 per month Community Center stipend effective January 1, 2021 and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made motion to appoint Scott E. Johnson as a part-time Administrative Aide performing duties at the Fire Administration Building, working no more than 28 hours per week, at the current hourly pay rate of \$18.64, effective January 1, 2021, with Ohio PERS and township paid dental and life insurance, and vision benefits, with no other township paid benefits. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint Jeffery Yerian as vehicle mechanic for Canton Township Fire Department at the hourly rate of \$23.81, effective January 1, 2021, and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to appoint Michael Beachy as Fire Prevention & Safety Bureau for Canton Township Fire Department at the hourly rate of \$20.96, effective January 1, 2021, and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer

Mr. Shaffer made a motion to appoint all current full-time Fire Department personnel, at the hourly pay rate effective January 1, 2021, as listed. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Donald Agnew	\$17.32	YES	YES	YES
Jonathon Bagozzi	\$20.16	YES	YES	YES
Harry Carnes	\$17.32	YES	YES	YES
Tim Copeland	\$15.59	YES	YES	YES
Michael Edwards	\$17.32	YES	YES	YES
Kevin Gonyer	\$20.16	YES	YES	YES

Shaun Hamilton	\$18.17	YES	YES	YES
Mike Henkel	\$15.59	YES	YES	YES
Aaron J. Keener	\$21.56	YES	YES	YES
Peter Oberacker	\$17.32	YES	YES	YES
Jonathan R. Peters	\$20.16	YES	YES	YES
Christopher J. Putnam	\$21.56	YES	YES	YES
Cody Uniack	\$15.59	YES	YES	YES
Dane Whitsett	\$18.17	YES	YES	YES
Michael Yurkonis	\$21.56	YES	YES	YES

Mr. Nichols made a motion to appoint all current part-time Fire Department personnel, at the hourly pay rate effective January 1, 2021, as listed. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Kelly Clark	\$15.00	YES	YES	YES
Ryan Dustman	\$14.00	YES	YES	YES
David Hess	\$15.00	YES	YES	YES
Alex M. Hoce	\$15.35	YES	YES	YES
Isaac Hull	\$15.00	YES	YES	YES
John Hunter	\$15.00	YES	YES	YES
Kyle Johnson	\$15.00	YES	YES	YES
Scott Schwaben	\$14.25	YES	YES	YES
Seth Shier	\$14.25	YES	YES	YES
Zach Shier	\$13.25	YES	YES	YES
Brett Siglow	\$15.00	YES	YES	YES
Frank P. Soltesz, Jr.	\$14.35	YES	YES	YES
Chad Wackerly	\$15.00	YES	YES	YES
Mitch Warehime	\$15.35	YES	YES	YES
Harrison Williams	\$13.25	YES	YES	YES

Mr. Mittas made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Fire Department identified as Attachment “B”. Motion seconded by Mr. Nichols. Fiscal Officer have certified money available based on approved 2021 Budget. Voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “B”

BCs

- \$20,000.00= Vehicle Parts, Maintenance & Repairs
- \$10,000.00= Building Maintenance & Repairs
- \$10,000.00= Miscellaneous Supplies & Expenses
- \$10,000.00= Fire / EMS Training Expenses

\$3,500.00 = Vision Reimbursements
\$9,750.00 = Full Time Uniform Allowance

POs

\$2,500.00 = AT&T
\$7,000.00 = A/C Laser Co
\$3,000.00 = Advantech Services
\$3,500.00 = Air Gas
\$5,000.00 = Amazon Business
\$18,000.00= American Electric Power
\$25,000.00=Bound Tree Medical
\$5,500.00 = Canton City Utilities
\$6,000.00 = Dominion East Ohio
\$5,000.00 = Finley Fire
\$5,000.00 = George Waikem
\$3,000.00 = iPad Mobile Solutions
\$7,000.00 = Intech Computer Solutions
\$54,531.71= Key Bank
\$8,000.00 = Levinson's Uniforms
\$18,000.00= Lykins Energy Solutions
\$4,000.00 = NAPA Auto Parts
\$30,000.00= Ohio Billing
\$3,000.00 = Rowleys Wholesale
\$4,000.00 = Stark County Sanitary Engineers
\$50,000.00= Stark County Treasurer - Stark County Sheriff Dispatching
\$3,000.00 = T & L Extermination
\$7,000.00 = TFS Leasing
\$9,000.00 = Time Warner Cable
\$8,000.00 = Verizon Wireless
\$8,000.00 = Young Truck/ Young Freightliner
\$6,000.00 = Ziegler Tires

Mr. Shaffer made a motion to approve the following 2021 Canton Township Community Center Fee Schedule identified as Attachment "C" with the modification that there be no waiver of township employee rental fees for the Community Center and any new civic or nonprofit groups who have not made previous reservations would need board approval for authorization of waiver of the rental fee as of January 3, 2021. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT "C"
2021
Community Center Fee Schedule

1. SMALL PARTIES – less than 75 people

\$25 / hour – set up in Cafeteria

Use of kitchen (must bring own food, crockpots, warmers, etc)

2. LARGE PARTIES – more than 75 people

\$75 / hour – set up in Gym

Room, Tables, Chairs, use of kitchen

\$25 / hour additional use of:

Audio, Visual and Sound System set up and use

3. SIMPLE MEETINGS / PRESENTATIONS

\$50 / hour – set up in Gym

Tables, Chairs, Audio, Visual and Sound set up and use

4. ALL OTHER FOR PROFIT / PAY TO ATTEND GROUPS / CLASSES

\$25.00 per day/night

5. ALL CIVIC / NON-PROFIT GROUPS

No charge

Mr. Nichols made a motion to approve 2021 Canton Township Fire Department Fire Prevention Bureau Fee Schedule identified as Attachment “D”. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

**Attachment “D”
2021**

**CANTON TOWNSHIP FIRE DEPARTMENT
FIRE PREVENTION BUREAU - PERMIT REQUEST FORM**

- 1. New Business / Change of Occupancy/ Use Group.....\$50.00
- 2. Multi-family/ Day Care/ / Group Home (similar business)...Initial inspection.....\$50.00
Annual inspection.....\$25.00
- 3. Plan review (new building construction/building addition, etc.)\$50.00
- 4. Removal/ installation of UST’s OR AST’s (48 hour prior notification)...(per tank fee).....\$50.00
- 5. Sprinkler System Installation / Modification.....\$50.00
- 6. Fire Alarm System Installation / Modification.....\$50.00
- 7. Kitchen Hood & Duct System Installation / Modification\$50.00
- 8. Oil well / Gas wells.....\$50.00
- 9. Tents / Carnivals & Fairs / Amusement Buildings.....\$50.00
- 10. Re-inspection for Fire Code Violations (after first initial re-inspection).....\$50.00

- 11. “No Show” for inspection.....\$50.00
- 12. Fireworks Display.....\$500.00

PUBLIC WORKS DEPARTMENT:

Mr. Mittas made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$23.88, effective January 1, 2021, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Christopher Scarpino as Assistant Public Works Director for Canton Township at the hourly pay rate of \$28.35 plus \$39.23 per pay cell phone reimbursement effective January 1, 2021, and per Employee Handbook guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to appoint full-hourly Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2021, with Ohio PERS and per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Kent Gottschick	\$21.73	YES	YES	YES
Douglas Weaver	\$20.00	YES	YES	YES
Steven Hunt	\$18.00	YES	YES	YES

Mr. Mittas made a motion to appoint part-time employees for the Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2021, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>	<u>Mr. Shaffer</u>
Steve Wittensoldner (Road Maintenance rate)	\$17.24	YES	YES	YES
Steve Wittensoldner	\$19.28	YES	YES	YES
Larry Baker	\$14.83	YES	YES	YES

Mr. Shaffer made a motion to appoint part-time seasonal hourly employees for the Public Works Department personnel, at the hourly pay rate, as listed below, effective January 1, 2021, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		Mr. Nichols	Mr. Mittas	Mr. Shaffer
Jared Perez	\$14.00	YES	YES	YES
Fredrick Harper	\$14.50	YES	YES	YES

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Public Works Department identified as Attachment “E”. Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “E”

BC’s

- \$20,000.00 = Miscellaneous Supplies
- 20,000.00 = Vehicle Parts, Maintenance & Repairs
- 2,000.00 = Personnel Reimbursements (Vision)

PO’s

- \$ 1,000.00 = Adelman’s Truck & Parts Sales
- 1,000.00 = Airgas
- 1,000.00 = Aultworks Occupational Medicine
- 2,500.00 = Canton Bandag Co.
- 80,000.00 = Cargill Incorporated
- 5,000.00 = Central Allied Ent.
- 2,500.00 = Core & Main
- 2,000.00 = Cross Truck Equipment
- 3,000.00 = Hei-way
- 4,000.00 = Kimball Midwest
- 1,000.00 = LEPPPO Rents
- 2,000.00 = Levy, Edward C. Co.
- 2,000.00 = LT Associates
- 20,000.00 = Lykins Energy Solutions
- 5,000.00 = Marlboro Supply
- 3,000.00 = Municipal Signs
- 1,000.00 = Northern Mobile Electric
- 3,000.00 = O’ Reilly’s Auto Parts
- 3,000.00 = Perrin Asphalt
- 2,000.00 = Pro Art Signs LLC
- 6,000.00 = Redmond’s Parts & Paint
- 5,500.00 = RentWear Inc
- 5,000.00 = Rupp Asphalt
- 750.00 = Staples Credit Plan
- 2,000.00 = Staley Technologies
- 2,000.00 = Stone Products
- 3,000.00 = Triad Technologies
- 5,580.00 = Terry’s Truck & Trailer
- 2,000.00 = Truck Sales & Service, Inc.

500.00 = Vern Dale Water
1,000.00 = Your Olde Tyme Hardware
1,249.00 = Ztech Professional Auto Care & More

ZONING DEPARTMENT:

Mr. Mittas made a motion to appoint Laura Datkuliak as full-time Assistant Zoning Director/ Public Works Administrative Assistant, at the hourly pay rate of \$20.00, effective January 1, 2021 and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to appoint new members and/or re-appoint current members to the Canton Township Zoning Commission identified as Attachment “F”. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “F”

Appoint **James Schwitzgebel** as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

Re-Appoint **Craig Kendrick** as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

Appoint **Ronald Baughman** to the Canton Township Zoning Commission for a term of five (5) years, expiring 12-31-24.

Complete Canton Township Zoning Commission Board

Zoning Commission Members

Jason Cramer	12-31-23
Ronald Baughman	12-31-24
John Ring	12-31-20
Kevin Heim, Chairperson	12-31-21
Hallie Umpleby	12-31-22

Zoning Commission Alternates

Craig Kendrick	annual
James Schwitzgebel	annual

Mr. Nichols made a motion to appoint new members and/or re-appoint current members of the Canton Township Board of Zoning Appeals identified as Attachment “G”. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “G”

Re-Appoint **William Bird** to the Canton Township Zoning Board of Appeals, for a term of five (5) years, expiring 12-31-25.

Re-Appoint **Tamra Neisel** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Re-Appoint **Matthew Hein** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Complete Canton Township Zoning Board of Appeals

Zoning Board of Appeals Members

William Paulk	12-31-23
David Vanderwall	12-31-24
William Bird	12-31-25
Jim Haynes, Chairperson	12-31-21
Melvin Miller	12-31-22

Board of Zoning Appeals Alternate

Tamra Neisel	Annual
Matthew Hein	Annual

Mr. Mittas made a motion to approve paying fees of \$50.00 per meeting attended to each member of the Zoning Commission and Board of Zoning Appeals payable twice per year, first payment in May and first payment in December. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve paying fees of \$70.00 per meeting attended to the Board Chairperson of the Zoning Commission and Board Chairperson of Zoning Appeals payable twice per year first pay in May and first pay in December. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve the 2021 Canton Township Zoning Fee Schedule identified as Attachment “H”. Motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT “H”

**2021
Zoning Fee Schedule**

1. RESIDENTIAL USES

Single-family dwelling - \$75.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Two-family dwelling - \$100.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Multi-Family dwellings - \$125.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

2. ACCESSORY USES TO RESIDENTIAL STRUCTURES

Accessory Buildings - \$25.00

Plus \$0.10 per square foot

Alterations and Additions - \$25.00

Plus \$0.10 per square foot (Deck, and patio included, but not limited to)

Private Swimming Pools - \$35.00 (above ground or in-ground)

Fences - \$10.00

3. B-1, B-2, B-3 COMMERCIAL AND INDUSTRIAL STRUCTURES AND USES

Zoning Certificate – \$175.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Alteration and Addition – Commercial – \$100.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Accessory Building – Commercial – \$50.00

Plus \$0.10 per square foot

Tents - \$50.00 temporary (over 120 square feet)

Certificate of Conformance - \$30.00

Certificate for any new commercial or industrial use or the occupancy by a new tenant of an existing business or industrial use, building or land use.

Hotel or Motels - \$50.00 (Per single room unit)

Plus \$0.10 per square feet of outside dimensions of the structure of each floor.

4. MOBILE HOME PARK - \$200.00

Plus an additional fee for each mobile home - \$20.00 per year

5. RECREATIONAL INSTITUTIONAL, GOVERNMENTAL, AND MISCELLANEOUS STRUCTURES AND/OR ACCESSORY BUILDINGS, OR ADDITIONS \$100.00

Plus \$0.05 per square foot of area within the outside dimension of the foundation

Swimming pools additional

6. SIGNS

Signs advertising a business or service – other than a home occupation

Less than 20 square feet - \$35.00

20 square feet, but less than 50 square feet - \$40.00

50 square feet, but less than 100 square feet - \$90.00

100 square feet and larger - \$150.00

Temporary & portable (Maximum 180 days per yr) (maximum 32 square feet) - \$50.00

Signs advertising a home occupation - \$10.00

Seasonal sign or bulletin and sign for roadside stand - \$25.00 (30 days)

Subdivision or development sign

Temporary (Maximum – 6 months) - \$40.00

Permanent (under 20 square feet) - \$40.00

Permanent (over 20 square feet) - \$55.00

Real Estate Advertising Signs

Signs under 16 square feet – No Charge

Temporary signs - \$15.00 (6 Months)

Permanent signs 16 square feet to 32 square feet - \$25.00

32 square feet or larger - \$50.00

Outdoor advertising signs (billboards) pertaining to business, services and/or activities not carried on upon the premises upon which sign is located

Less than 50 square feet - \$100.00

50 square feet, but less than 100 square feet - \$150.00

100 square feet, but less than 200 square feet - \$200.00

200 square feet, but less than 300 square feet - \$300.00

300 square feet, but less than 400 square feet - \$400.00

400 square feet, but less than 500 square feet - \$500.00

500 square feet and larger - \$600.00

7. OTHER PERMITTED USES NOT SPECIFIED ABOVE - \$75.00

For land use not otherwise covered in this fee schedule.

8. APPLICATION FOR BOARD OF APPEALS

Variance Request - \$300.00

Conditional Use Request - \$300.00 plus Conditional Use Permit fees

Renewal or Review Request - \$300.00

Other Requests (including Appeals) - \$300.00

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Board of Appeals

9. CONDITIONAL USE PERMIT

The fee for a Conditional Use Zoning Certificate as authorized by the Board of Appeals shall be:

Home Occupation – Conditional Use Request

Annual renewal fee \$35.00

Cemeteries - \$100.00

Annual renewal fee \$100.00

Junkyards - \$2,500.00 plus \$50.00 per acre (min 75 acres)

Annual renewal fee for each year of operation - \$1,000.00

Plus \$50.00 per acre

Oil and Gas Well Location Certificate - \$200.00

Annual renewal fee - \$200.00

Transfer Stations - \$2,000.00 (min 5 acres)

Annual renewal fee - \$1,000.00

Sanitary/Demolition/Hazardous Infectious Waste/Residual Solid Waste

Landfills/Incinerator Burning - \$2,500.00 plus \$50.00 per acre (min 150 acres)

Annual renewal fee for each year of operation - \$1,500.00

plus \$50.00 per acre

Extraction of Minerals, Peat, Coal and Top Soil

Surface Mining and Strip Mining - \$1,500.00 plus \$50.00 per acre

Annual renewal fee - \$500.00 plus \$50.00 per acre

Top Soil Removal - \$500.00 plus \$50.00 per acre

Annual renewal fee \$200.00 plus \$25.00 per acre

Mobile Home - \$100.00

Annual renewal fee \$75.00

Institutions for human medical care; institutions for education; recreational facilities – Conditional Use Request

Annual renewal fee \$200.00

Other permitted conditional uses – Conditional Use Request

Annual renewal fee \$150.00

Sexually oriented adult cabaret - \$750.00

Annual renewal fee \$500.00

Skill Games: Conditional Use Permit - \$3,000.00, plus additional \$100.00 for each apparatus. Annual renewal fee \$3,000.00, plus an additional \$100.00 for each apparatus.

10. ZONING AMENDMENT

Map or Text Amendment - \$300.00

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Zoning Commission.

11. APPLICATION FOR SUBDIVISION OF PARCEL \$20.00

(Per each parcel)

12. ZONING CERTIFICATION \$55.00

13. TRANSIENT VENDOR

(1) Month - \$25.00

(3) Months- \$70.00

(6) Months- \$130.00

(12) Months-\$240.00

Mr. Mittas made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Zoning Department identified as Attachment "I". Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

ATTACHMENT "I"

BC's
\$2,500.00 = Miscellaneous Expenses

PO's
1,500.00 = Lykins
750.00 = Premier Court Reporting
750.00 = The Repository
750.00 = Staples

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:19a.m., seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

John E Ring, Fiscal Officer

Christopher B. Nichols, President

Mark R. Shaffer, Vice President

William G. Mittas, Member