

**MINUTES OF THE REGULAR MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, DECEMBER 7, 2021**

The Canton Township Board of Trustees met in a Regular Session on  
December 7, 2021 with Trustee Shaffer, Trustee Nichols and Trustee Mittas

Also in Attendance:

Fiscal Officer John Ring, Public Works Director Chris Neisel, Fire Chief Christopher Smith, and  
Zoning Director Mike Hanshaw

Special Meeting – November 16, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the November 16, 2021 Special Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Regular Meeting – November 23, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the November 23, 2021 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FIRE:**

Fire Chief presented receipts for two weeks for the following: \$14,323.03= Ambulance Billing, \$207.00=CPR, \$54.00=Fire Prevention \$903.38=Grant Reimbursement and \$50.00=Misc. Income for total receipts of \$15,538.31. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to acknowledge receipt of resignation letters in form but not substance from Seth Falcone (part- time) effective date of 12/15/21. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Shaffer made a motion to approve closing 1 BC & 3 PO's:

BC

26-2021=Building Maint. & Repair

PO:

139-2021= Amazon Capital

171-2021= Lykins Energy

196-2021= Ohio Bureau of Workers Comp

Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to move into Executive Session at 8:09 p.m. with Trustees, Fire Chief, Assistant Fire Chief and Fiscal Officer to consider the employment of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to move out of Executive Session at 8:53 p.m. Motion seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to authorize the Fire Chief to fill the second fill position under full time. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FYI:**

- Monthly reports turned in
- Reminder: Both chiefs, Jeff Yerian, & Alex Hoce will be in Bradenton, FL 12/20/21 thru 12/22/21 for the Pierce pre-build meeting

**PUBLIC WORKS DIRECTOR/ ROAD:**

Public Works Director presented receipts for two weeks for the following: \$100.00= Road Opening for total receipts of \$100.00. Mr. Mittas made a motion to accept the receipts as presented, motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the following items listed as exhibit A to sell on GovDeals.

Exhibit A:



Clock



Compactor



T-12 Light Bulbs



Misc. Office Organizers



4 Computer Monitors



3 Old Computers w/ hard drives removed



Misc. Storage



Timing Light



Wireless home Intercom System



Misc. Keyboards, Mice, Speakers



Wooden Book Shelf



2- wooden Bookshelves



Adding machine & electric Stapler



Keurig Coffee Maker

Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve Opening 1 PO:

PO:  
Cargill = \$30,00.00

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to move into Executive Session at 8:59 p.m. with Trustees, Public Works Director and Fiscal Officer to consider the compensation of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Shaffer made a motion to move out of Executive Session at 9:33 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

**FYI:**

- Zoning, Road, Park monthly reports
- Yard waste site last day will be Sunday, December 12<sup>th</sup> for this year
- Yard waste tracker
- ODOT meeting with Chad Root
- Holiday party reminder- Wednesday, December 15<sup>th</sup> at noon
- 1<sup>st</sup> two snow events for the season
- Meeting with Thrasher Group tomorrow morning

**PUBLIC WORKS DIRECTOR/ PARK:**

**FYI:**

- Faircrest construction update
- Closure of Community Park for the year
- Monthly reports

**ZONING:**

Zoning Director presented zoning permit receipts for two weeks in the total amount of \$663.00 Mr. Shaffer made a motion to accept the receipts as presented, motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Board declare the following properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Paula Kinsey	1302339	302 30 <sup>th</sup> St SW	Trash/ Debris
Jack Wine	1309182	1100 Mattie St SE	Junk Vehicles

Mr. Mittas made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for board up of a vacant house assessment on 1 parcel: 1301441 totaling: \$1,349.00. Seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas and Mr. Shaffer.

Mr. Mittas made a motion to approve the Board President to sign the decision sheet for CA-5-21. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to authorize and okay any members of the Zoning Commission and/or Board of Zoning Appeals plus Zoning Director and Assistant Zoning Director if they wish

to attend the 2022 Governmental Law Seminar on February 26, 2022. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- Nuisance list

**FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$227,127.88 and payroll/PERS/Police & Fire in the amount of \$124,969.56 for total checks in the amount of \$352,097.44. Mr. Mittas made a motion to approve the checks as presented, motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, Mr. Shaffer abstaining from warrant: 26926, 26927, 26928, and 26896.

Mr. Mittas made a motion to approve Department Heads’ submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Shaffer made a motion to approve Fiscal Officer to sign revised Intech Service agreement quote #2738v3. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Shaffer made a motion to approve the Fiscal Officer to sign consulting agreement from Mary Ellen Gooding for the calendar year of 2022 and approved by legal counsel. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve Resolution 12-1-21 “A RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONE OHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONE OHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT”. With correction of the date in the first paragraph. Motion seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Shaffer	YES
	Mr. Nichols	YES
	Mr. Mittas	YES

Mr. Nichols made a motion to approve the intrafund transfers:

1000- \$2,000.00

From: 1000-760-730 To: 1000-110-590

Motion seconded by Mr. Mittas voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve closing 1 BC

BC:  
34-2021= Other

Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1 BC:

BC:  
Other = \$2,000.00

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FYI:**

- Met with OTARMA (Sedgwick) Cyber IT Risk Consultant- follow up on 2020 recommendations, new discussions, recommendations- will provide after written update
- KnowB4 (3) year agreement- employee training (pending legal counsel review)
- Certificate of Estimated Resources received from the County
- Budget meetings
- CARES funds remaining \$71,439.42 after \$7800 CTFD pay outs

**TRUSTEES:**

**MR. NICHOLS**

**FYI:**

Mr. Nichols made a motion approve to set the 2022 Reorganizational Meeting for Monday, January 3rd at 6:00 p.m. at the Canton Township Administration Building. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to hold a Special Meeting on Friday, December 17, 2021 at 8:00a.m. at the Canton Township Administration Building. The purpose of this meeting is to begin interviewing attorneys and /or firms that have submitted a Request For Proposal for Additional Legal Services to be provided to Canton Township. The Board also reserves the right to discuss and take action on any other Township business that may come before the Board. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

**ADJOURN:**

No further business coming before the Board, Mr. Shaffer made a motion to adjourn at 10:39p.m., seconded by Mr. Mittas and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

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John Ring, Fiscal Officer

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Christopher B. Nichols, President

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Mark R. Shaffer, Vice President

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William G. Mittas, Member