

**MINUTES OF THE REGULAR MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, FEBRUARY 18, 2025**

The Canton Township Board of Trustees met in a Regular Session on  
February 18, 2025 Trustee Hochadel, Trustee Shaffer and Trustee Nichols

Absent:

Also in Attendance:

Fire Chief Chris Smith, Public Works Director Chris Neisel and Zoning Director Todd Miller  
Fiscal Officer John Ring

Mr. Shaffer made a motion to approve and waive the reading of the minutes for the Special Meeting February 1, 2025, seconded by Mr. Nichols and voting YES – Mr. Hochadel Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve and waive the reading of the minutes for the Regular Meeting February 5, 2025, seconded by Mr. Nichols and voting YES – Mr. Hochadel Mr. Nichols and Mr. Shaffer.

**PUBLIC SPEAKS:**

- No Public Speaks

**ERIC WILLIAMS:**

**Discussion:**

- Community Center rental issue – change made regarding consideration for those that sponsor community events – put in letter form and send to Ohio Ethics Commission

**FIRE:**

Fire Chief presented receipts for two weeks for the following: \$23,550.88 = Ambulance Billing, \$106.00 = CPR for total receipts of \$23,656.88. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Hochadel made a motion approve hiring Van Benno as fulltime Firefighter/Medic at the rate of \$19.37 per hour, \$51,029.41 annually and all benefits according to Union Contract. Pending passing the OP&F physical, background check and psychological testing. Swearing in scheduled for February 27, 2025, seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to move into Executive Session at 6:06 p.m. with Trustees, Fiscal Officer, Fire Chief, Legal Counsel and may bring in the Fiscal Officer to discuss preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Shaffer.

Roll Call Vote:

Mr. Hochadel YES

Mr. Shaffer YES

Mr. Nichols YES

Mr. Nichols made a motion to move out of Executive Session at 6:31 p.m. Motion seconded by Mr. Shaffer.

Roll Call Vote:

Mr. Hochadel YES  
Mr. Shaffer YES  
Mr. Nichols YES

**FYI:**

- Swearing in ceremony February 27<sup>th</sup> at 6:00pm at the Fire Administration
- Start date for all new full and part time members is March 11, 2025
- Brandon Charles has withdrawn his acceptance of the full time Firefighter/Medic position
- Sale of fill station to Village of Jackson Center Fire Department

Mr. Nichols made a motion approve Fire Chief to sell the fill station to the Village of Jackson Center Fire Department in the amount of \$9,000.00 with the bill of sale attached as exhibit 'A', seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

**PUBLIC WORKS DIRECTOR/ ROAD:**

Mr. Shaffer made a motion to approve closing the following POs and BC:

POs:

4-2025 = Cargill Incorporated

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BC:

1-2025 = Miscellaneous Supplies

Motion seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1 PO and 1 BC:

PO:

World Fuel Services = \$20,000.00

BC:

Miscellaneous Supplies = \$20,000.00

Motion seconded by Mr. Shaffer. Fiscal Officer's certification that funds are available and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion approve the Public Works staff attend Marlboro Supply open house on Friday February 28<sup>th</sup> between the hours of 10:00am and 2:00pm, seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Hochadel made a motion approve the Public Works Director and Fiscal Officer sign the contract documents provided by Thrasher for the Township Garage & Hall Sanitary Sewer Pump Station Redesign, seconded by Mr. Nichols and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

**Discussion:**

- Chip Seal and Paving Plan – additional alternates

**FYI:**

- 24/25 Winter Report Update
- Compass Minerals Salt
- Culvert Incident on Cheyenne

**PUBLIC WORKS DIRECTOR/ PARK:**

Public Works Director presented receipts for two weeks for the following: \$300.00- Park Rental Fees and \$10.00 -Donation for total receipts of \$310.00. Mr. Hochadel made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Hochadel Mr. Nichols and Mr. Shaffer

**ZONING:**

Zoning Director presented zoning permit receipts for two weeks in the total amount of \$205.00. Mr. Hochadel made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to authorize the Board to declare the following property a nuisance as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87, seconded by Mr. Nichols and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

U.S. Bank Trust National Assoc	1313301	512 Marietta Ave SE	Trash/ Debris/ Unsecure Structure
Tracie Bailey	1302514	2515 17 <sup>th</sup> St SE	Unsecure Structure
Norma J Billman	1401266	1135 Roslyn Ave NW	Trash
Donald & Florence Barnett	1306618	3525 Eastend Ave SE	Trash & Tires
JK Rentals of Millersburg LTD	1400248	1132 Oak Ave NW	Trash & Tires
John Chiarelli	1400041	1120 Oak Ave NW	Tires
Iraheta LLC	1400005	1114 Oak Ave NW	Tires

Mr. Hochadel made a motion to approve the 2024 Zoning Annual Report as presented, seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Hochadel made a motion to approve 1 PO:

**PO:**

John Lackney (Fire Loss) = \$7,392.25

Motion seconded by Mr. Nichols. Fiscal Officer's certification that funds are available and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

**FYI:**

- Nuisance list
- Zoning Commission Alternate Opening – No Applicants

## **FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$63,036.28, Payroll in the amount of \$96,401.37 for total checks in the amount of \$159,437.65. Mr. Hochadel made a motion to approve the checks as presented, seconded by Mr. Nichols voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer with Mr. Shaffer abstaining on # 32165.

Mr. Nichols made a motion to approve Department Heads' submissions for requests for vacation, compensatory time, and overtime, seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Shaffer made a motion to approve Fiscal Officer sign OTARMA Commitment to Continue Membership letter as presented, seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Hochadel made a motion to approve Fiscal Officer sign the Engagement Letter with Charles E. Harris and Associates for the 2023-2024 audit, seconded by Mr. Nichols and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve 1 PO:

PO:  
OTARMA = \$83,874.00

Motion seconded by Mr. Shaffer. Fiscal Officer's certification that funds are available and voting YES – Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

## **FYI:**

- Amazon Business Prime
- Meeting with Canton Data Print
- OTARMA - IT Review completed – will scan our website

## **COMMUNITY CENTER:**

Mr. Hochadel made a motion to accept Community Center receipt for scrap of \$494.40, seconded by Mr. Shaffer and voting YES – Mr. Hochadel Mr. Nichols and Mr. Shaffer

Mr. Nichols made a motion to approve change order for Bulletin #1 pricing with a net deduction of \$4,410.00, Gas Line to Rooftop Unit with an increase of \$2,350.00 and Door Changes with an increase of \$3,430.00 for a net increase in the amount of \$1,370.00 and approve the Public Works Director sign all paperwork, second by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer

Mr. Shaffer made a motion to approve change order for Power for Projectors with an increase of \$1,530.00, Windows in Rotary Room with an increase of \$7,150.00 and Drywall install behind fountains with no electric with an increase of \$3,400.00, and Rear Vestibule Update items 6-10 with an increase of \$10,725.00, for a net increase not to exceed \$22,805.00 and approve the Public Works Director sign all paperwork, second by Mr. Nichols and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer

**Discussion:**

- Need to pick door color
- Need to pick paint colors for kitchen, classroom and café

**MR. NICHOLS**

Mr. Nichols made a motion to approve Public Works Director to upgrade fixtures from chrome to brushed nickel up to \$1,000.00, seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

**FYI:**

- Waiting on technology upgrade quotes
- Real property transfer
- Short term rental – potential tax forcing to AirBnB and VRBO

**MR. HOCHADEL****FYI:**

- Transient vendors

**MR. SHAFFER****FYI:**

- 2025 What's New in Canton Township article to print in Repository 2/19/2025
- Community Center – Canton Local basketball middle school team
- Newsletter late March
- Sheriff Office Activity Report for 2024
- Parade video and pictures
- Historical Society
- Ghost Walk
- Playground Equipment for Parks

**PUBLIC SPEAKS:**

- No Public Speaks at this time

**ADJOURN:**

No further business coming before the Board, Mr. Shaffer made a motion to adjourn at 8:33 p.m., seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Nichols and Mr. Shaffer.

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John Ring, Fiscal Officer

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Mark R. Shaffer, President

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Christopher B. Nichols, Vice President

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Keith J. Hochadel, Member