

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, MARCH 1, 2022**

The Canton Township Board of Trustees met in a Regular Session on
March 1, 2022 with Trustee Shaffer, Trustee Nichols and Trustee Hochadel

Also in Attendance:

Fiscal Officer John Ring, Assistant Fiscal Officer Teresa Anslover, Public Works Director Chris
Neisel, and Zoning Director Mike Hanshaw

Meeting Minutes

Mr. Shaffer made a motion to approve and waive the reading of the minutes from the following meeting minutes:

- Regular Meeting, December 7, 2021
- Regular Meeting, December 21, 2021
- Reorganizational Meeting, January 3, 2022
- Regular Meeting, January 4, 2022
- Public Hearing CA-6-21
- Special Meeting, January 10, 2022
- Special Meeting, January 14, 2022
- Regular Meeting, January 18, 2022
- Special Meeting, January 19, 2022
- Special Meeting, January 20, 2022
- Special Meeting, January 24, 2022
- Special Meeting, January 25, 2022
- Special Meeting, January 26, 2022
- Special Meeting, January 29, 2022

Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel abstained.

PUBLIC SPEAKS:

- Jimmy Simodi-2004 Ravenna SE-Sewer Lines & Railroad

FIRE:

Fire Chief presented receipts for two weeks for the following: \$19,796.50= Ambulance Billing, \$150.00=CPR, \$4.00=Fire Prevention and \$100.00=Misc. Income/Dept Donations for total receipts of \$20,050.50. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to approve opening 1 PO:

PO:

Intech = \$2,733.97

Motion seconded by Mr. Nichols. Fiscal Officer's certification that funds are available and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to acknowledge receipt of monthly report submitted: February Update and February run totals turned in. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Nichols made a motion to accept receipt in form and substance of Scott Schwaben's resignation letter effective March 17, 2022 and to payout his 96 hrs. remaining vacation time to him. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

FYI:

- LED sign request

COMMUNITY CENTER:

Fire Chief presented receipts for two weeks for the following: \$100.00. Mr. Shaffer made a motion to accept the receipts as presented, seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer acknowledged receipt of the Community Center activity calendar/log from February 13th to February 26, 2022. Motion second by Mr. Nichols and voting YES- Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

PUBLIC WORKS DIRECTOR/ ROAD:

Public Works Director presented receipts for two weeks for the following: \$250.00= Road Opening for total receipts of \$250.00. Mr. Shaffer made a motion to accept the receipts as presented, motion seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Nichols made a motion to approve closing 1 PO:

PO:

31-2022= Cargill

Motion seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to approve opening 2 PO's:

PO:

Cargill = \$30,00.00

Fireland Supply Co = \$3,000.00

Motion seconded by Mr. Nichols. Fiscal Officer's certification that funds are available and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to approve the changes to the Canton Township General Piping and Ditching Guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Nichols made a motion to acknowledge the receipt of the Public Works monthly reports and season to date winter totals. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to move into Executive Session at 7:32 p.m. with Trustees, Fiscal Officer John Ring, Assistant Public Works Director Chris Scarpino, Public Works Director Chris Neisel and Township Attorney Eric Williams to consider discipline of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Nichols.

Roll Call Vote:

Mr. Shaffer YES

Mr. Nichols YES

Mr. Hochadel YES

Mr. Shaffer made a motion to move out of Executive Session at 8:01 p.m. Motion seconded by Mr. Nichols.

Roll Call Vote:

Mr. Shaffer YES

Mr. Nichols YES

Mr. Hochadel YES

Mr. Nichols made a motion to ~~put~~ place Public Works Employee Ronald Steffen on a paid administrative leave pending further review of a certain disciplinary issue. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

FYI:

- Pre-Construction Meeting on Tuesday, March 22nd at 9:00 a.m. (Water Project)
- ODOT Township Stimulus Program- No Funding for Canton Township
- Speed study done on Central Ave SE by Stark Co. Engineer
- EPA Training Sessions on March 8, 2022

- 8-9am NPDES Construction Stormwater 102
- 10-11am Navigating the Basics/Hazardous Waste
- 1-2pm Air Pollution Permit Requirements
- 3-4pm What to expect during an Ohio EPA Virtual Inspection

PUBLIC WORKS DIRECTOR/ PARK:

The Public Works Director presented park rental receipts for two weeks in the amount of \$230.00 for total receipts of \$230.00. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Hochadel and voting YES- Mr. Shaffer, Mr. Hochadel and Mr. Nichols.

FYI:

- Discuss Community Day 2022 sponsor letters
- Construction Update

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the total amount of \$630.00 Mr. Shaffer made a motion to accept the receipts as presented, motion seconded by Mr. Hochadel and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Nichols made a motion to authorize the Board to declare the following properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Principal Lodge LTD	1306938	5028 Ridge Ave SE	Trash/ Debris
Eric Mayle	1306629	2407 14th St SE	Trash/ Debris

Mr. Shaffer made a motion to authorize the board to accept the quote from CRS Contracting Company for the demolition of 2465 Waynesburg Dr SE in the amount not to exceed \$9,930.00 good through April 11, 2022, grant reimbursement will be 50%. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

FYI:

- Nuisance list
- BZA Meeting- March 21st at 7:00 p.m.
- New business- Meyers Auto Sales 1400 Whipple Ave
- Zoning Commission alternate vacancy interviews

- 2021 Annual Report
- Update on 2465 Waynesburg Dr

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$176,481.20 and payroll in the amount of \$77,70315 for total checks in the amount of \$254,184.35. Mr. Nichols made a motion to approve the checks as presented, motion seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Shaffer abstaining from check # 27276, and Mr. Nichols abstaining from check # 27300.

Mr. Shaffer made a motion to approve Department Heads’ submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel.

Mr. Shaffer made a motion to approve Resolution 03-01-22 “A RESOLUTION TO ADOPT THE ATTACHED COVID VACCINE INCENTIVE POLICY”. Motion seconded by Mr. Hochadel.

Roll Call Vote:	Mr. Shaffer	YES
	Mr. Nichols	YES
	Mr. Hochadel	YES

Mr. Shaffer made a motion to authorize the Fiscal Officer to add Fund 4901 ODNR-Faircrest Park and any interest earned will be receipted in general fund on the recommendation from Alger & Associates retroactive to 2021. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel.

Mr. Shaffer made a motion to authorize the Fiscal Officer to appropriate \$83,489.00 to fund 4901-760-720 retroactive to 12/31/2021. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel.

Mr. Nichols made a motion to authorize the Fiscal Officer to repay \$80,000.00 to the general fund due to receipt of \$80,000.00 advance from the Ohio Department of Natural Resources (4901-ODNR Faircrest Park Pavilion). Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel.

Mr. Nichols made a motion to authorize the Fiscal Officer to add temporary appropriations \$158,022.00 to fund 4901-760-720. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel.

Mr. Shaffer made a motion to approve opening 2 PO's:

PO:

CCI= \$158,022.00

AEP= \$3,000.00

Motion seconded by Mr. Nichols. Fiscal Officer's certification that funds are available and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Mr. Shaffer made a motion to authorize the Fiscal Officer to hire Susan Hein as needed for a part-time on-call receptionist for the Canton Township Administrative offices at a rate of \$12.00 per hour with PERS and no other Township benefits. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel

Mr. Shaffer made a motion to authorize the Fiscal Officer to hire Martha Miller as needed for a part-time on-call receptionist for the Canton Township Administrative offices at a rate of \$12.00 per hour with PERS and no other Township benefits. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Shaffer, and Mr. Hochadel

FYI:

- Deferred Comp Meeting-3/30 at 11:30am
- CPR Training-3/8 at 1:30pm
- Faircrest Cleaning

TRUSTEES:

MR. NICHOLS

Mr. Nichols made a motion to move into Executive Session at 9:07 p.m. with Trustees, Fiscal Officer John Ring and Township Attorney Eric Williams to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, per Ohio Revised Code Section 121.22(G)(2). Motion seconded by Mr. Shaffer.

Roll Call Vote:

Mr. Shaffer YES
Mr. Nichols YES
Mr. Hochadel YES

Mr. Nichols made a motion to move out of Executive Session at 9:24 p.m. Motion seconded by Mr. Shaffer.

Roll Call Vote:

Mr. Shaffer YES
Mr. Nichols YES

Mr. Hochadel YES

MR. SHAFFER

FYI:

- Reviews Fiscal Officer will need to provide dates

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:27 p.m., seconded by Mr. Hochadel and voting YES- Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

John Ring, Fiscal Officer

Mark R. Shaffer, President

Christopher B. Nichols, Vice President

Keith J. Hochadel, Member