

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, JULY 20, 2021**

The Canton Township Board of Trustees met in a Regular Session on
July 20, 2021 with Trustee Shaffer, Trustee Nichols and Trustee Mittas

Also in Attendance:

Fiscal Officer John Ring, Public Works Director Chris Neisel, Fire Chief Christopher Smith, and
Zoning Director Mike Hanshaw

Regular Meeting – June 6, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the June 6, 2021 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Public Hearing CA-3-21, June 22, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the June 22, 2021 Public Hearing CA-3-21. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

PUBLIC SPEAKS:

- Bill Griffith-from Sol Harris Day

Mr. Nichols made a motion to authorize Sol Harris Day to publish the Invitation to Bid in September pending attorney Charles Hall approval. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to move into Executive Session at 7:19 p.m. with Trustees, Public Works Director and potential new employees to consider the employment of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to move out of Executive Session at 8:54 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Mittas made a motion to authorize the Public Works Director to hire Ronald Steffen as a Full Time Public Works Employee with a one year probationary period at the rate of \$ 18.00 per hour with up to a \$.50 per hour rate increase upon a review after 6 months and an additional up to a \$.50 per hour rate increase after expiration of the 1 year probationary period and review with benefits per the Canton Township Handbook and a start date TBD by the Public Works Director after passing a pre-employment drug screen and background check. Motion seconded by Mr. Shaffer and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$18,911.81 = Ambulance Billing, \$50.00= Misc. Income, and \$ 100.00=Fire Prevention for total receipts of \$19,061.81. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve to purchase 4 iPads and 4 cases in an amount not to exceed \$1,559.92 from Verizon. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 2 BC's:

BC's:

Fire Dept Supplies & Expenses= \$15,000.00

Building Maintenance & Repairs= \$10,000.00

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve closing 1 BC:

BC:

17-2021= Fire Dept. Supplies & Expenses

Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- Fire Department End of Month reports turned in

COMMUNITY CENTER:

Mr. Nichols made a motion to reduce the fees from \$260.00 to \$150.00 for the Celebration of Life for Omarion. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- New doors were installed
- Jill Miller updates

PUBLIC WORKS DIRECTOR/ ROAD:

Public Works Director presented receipts for two weeks for the following: \$4,790.85= Culvert, \$65.00=House Number Sign and \$412.75=scrap for total receipts of \$5,268.60. Mr. Shaffer made a motion to accept the receipts as presented, motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve opening 4 PO's:

PO's:

Stausser Construction= \$46,000.00
Milhoan Asphalt Maintenance= \$15,00.00
Tucker Supply Co= \$ 4,000.00
Marlboro Supply= \$5,000.00

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve closing 3 PO's:

PO's:

91-2021= Cutter Power Sales
45-2021= Lykins Energy Solutions
142-2021= Milhoan Asphalt Maintenance

Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Public Works Director to move forward with the Township Administration Building/Garages/Walkway getting power washed by North Coast Painting and Pressure Washing in an amount not to exceed \$1,500.00. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1 PO:

PO's:

North Coast Painting and Pressure Washing= \$1,500.00

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve Public Works Director to sign the contract with UniFirst Corporation for uniform Services for the Public Works Department with a contract term of 60 months starting January 2022 pending review of terms by Township legal counsel. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- Culvert prices have increased
- Road levy signs (A or B)
- Street banner program
- Navarre Rd and 21st St closure
- Yard waste tracker
- Storm Cleanup (8) dumpsters paid for by Stark Tuscarawas Wayne Recycling District
- Handrail on Faircrest by funeral home
- EPA audit has been completed awaiting report

PUBLIC WORKS DIRECTOR/ PARK:

The Public Works Director presented park rental receipts for two weeks in the amount of \$175.00 and \$70.02 for total receipts of \$245.02. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Shaffer and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Canton South Baseball Association age 11-12 to continue their use of Hayhurst Field for Fall Baseball as their updated insurance paperwork and rosters have been submitted to the Public Works Department. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve closing 1 BC:

BC:
22-2021= Park Expenses

Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols

Mr. Nichols made a motion to approve opening 1 BC:

BC:
Park Expenses=\$12,000.00

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- Park projects

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the amount of \$968.00 for total receipts of \$968.60. Mr. Mittas made a motion to accept the receipts as presented, motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for lawn maintenance/high grass nuisance assessment on (27) parcels: 1308052, 1302514, 1306007, 1308399, 1309394, 1301856, 1312902, 1307061, 1307062, 1303629, 1303630, 1303631, 1304875, 1304876, 1305244, 1301441, 1306616, 1306289, 1306290, 1306824, 1307886, 1315065, 1312424, 1303513, 1314996, 1303235 and 1400236 totaling \$14,750.00. Seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas and Mr. Shaffer.

Mr. Mittas made a motion to approve the Board President or Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for trash and debris removal nuisance assessment on (1) parcel: 1303261 totaling \$6,649.65. Seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Board President to sign the decision sheet for CA-3-21. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer

Mr. Nichols made a motion to approve the Board declare the following 2 properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Charles Bailey

1303261

2901 24th ST SE

Junk Vehicles

Mr. Nichols made a motion to change the special meeting on July 27, 2021 2021 at 6:00 pm to August 10, 2021 at 6:00 pm at Township Hall for the purpose of conducting a work session to discuss Zoning any other matters that may come before the board. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

FYI:

- Nuisance List
- High Grass list
- BZA meeting 8/2/21 at 7:00 p.m.

FISCAL OFFICER:

Fiscal Officer presented amended bills in the amount of \$78,499.75 and payroll in the amount of \$103,900.42 for total checks in the amount of \$182,400.17. Mr. Nichols made a motion to approve the checks as presented, motion seconded by Mr. Mittas and voting YES –Mr. Mittas, Mr. Nichols and Mr. Shaffer with Mr. Shaffer abstaining from warrants: 26235, 26276 and 26279.

Mr. Shaffer made a motion to approve Department Heads' submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve closing 1 PO:

PO:
87-2021= Canton City Utilities

Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve opening 2 PO's:

PO:
Canton City Utilities = \$1,200.00 (Community Center)
Kimble Recycling and Disposable=\$1,200.00 (Road & Admin)

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Nichols made a motion to approve the interfund transfer:

1000-\$ 5,000.00
From: 1000-110-382 To: 1000-610-500

Motion seconded by Mr. Shaffer voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

FYI:

- Payroll Logs
- Registration for the American Rescue Plan
- Paychex Update

TRUSTEES:

MR. SHAFFER

FYI:

- Comprehensive plan trip route
- Request to add business focus to printed newsletter
- Letter to sponsors

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 11:04 p.m., seconded by Mr. Shaffer and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

John Ring, Fiscal Officer

Christopher B. Nichols, President

Mark R. Shaffer, Vice President

William G. Mittas, Member