

**MINUTES OF THE REGULAR MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, NOVEMBER 23, 2021**

The Canton Township Board of Trustees met in a Regular Session on  
November 23, 2021 with Trustee Shaffer, Trustee Nichols and Trustee Mittas

Also in Attendance:

Fiscal Officer John Ring, Public Works Director Chris Neisel, Fire Chief Christopher Smith,  
Zoning Director Mike Hanshaw, and Township Attorney Charles Hall II

Regular Meeting – November 9, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the November 9, 2021 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Special Meeting – November 8, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the November 8, 2021 Special Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Public Hearing CA-5-21, November 9, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the November 9, 2021 Public Hearing CA-5-21. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols with Mr. Shaffer abstaining.

**FIRE:**

Fire Chief presented receipts for two weeks for the following: \$25,669.18= Ambulance Billing, \$357.00=CPR, \$50.00=Fire Prevention and \$125.00=Misc. Income for total receipts of \$26,201.18. Mr. Shaffer made a motion to accept the receipts as presented, seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to hire Brian Hull as a Part-time Firefighter/Medic @ the rate of \$16.25/hour and all other benefits according to the Township handbook pending passing of physical and background check. Start date of 11/29/21 with a probationary period of six months. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve the swearing in of Sage Ward from Part Time to full time Firefighter/Medic with a salary of \$45,046.87 (\$17.10/ hour) and all other benefits according to Union Contract pending passing of physical and psychological evaluation. Start date will be 12/6/2021 with a probationary period of one year. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to acknowledge receipt of resignation letters in form but not substance from Kelly Clark (part- time) effective date of 12/14/21. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve the fire chief to move forward with the AFG Grant to purchase a new squad and equipment that will require a 5% match of fire department funds. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Shaffer made a motion to approve COVID exposure hazard pay payments as proposed by the Fire Chief in the total amount of \$7,800.00 to be paid from the remaining CARES Act Fund. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols

Mr. Shaffer made a motion to approve the Fire Chief to sell 2002 Ford F250 pick-up on Gov deals. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve closing 5 PO's:

PO:

141-2021= Stark County Treasurer

20-2021= Stark County Sanitary

177-2021= Rawhide Fire House

189-2021= Fully Promoted

89-2021= Advantech Service & Parts

Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1 PO:

PO:

Stark County Treasurer = \$9,200.00

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to designate the Community Center as a drop off location for the SCARF project. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**PUBLIC WORKS DIRECTOR/ ROAD:**

Public Works Director presented receipts for two weeks for the following: \$65.00=House Number Sign, \$600.00=Restitution and \$100.00= Road Opening for total receipts of \$765.00. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve the Public Works Director to hire Gary Weaver as a part time seasonal Public Works employee on an as needed, on call basis for winter snow and ice maintenance at the rate of \$16.00 per hour with OPERS per township handbook and no other benefits pending his background check and drug screen. The start date TBD by the Public Works Director. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Temporary License To Use Real Property agreement with the seven property owners regarding drainage work. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FYI:**

- Route 800/ Cleveland Ave speed study
- (6) No Parking signs have been installed on Navarre Rd SW
- Annual MS4 Training is on December 8th @ 10:00 am (All Public works employees, Mechanic, and J. Yerian)

**PUBLIC WORKS DIRECTOR/ PARK:**

Mr. Mittas made a motion to approve opening 1 Then and Now PO:

Then and Now PO:

Canton City Utilities= \$5,706.00

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve change order proposal #1 to CCI Commercial Construction - Change urinal from top outlet urinal and flush valve to a back outlet and concealed flush valve at a cost not to exceed \$442.55. The change order to be signed by Board President. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FYI:**

- Construction Update, underground plumbing roughed in, underground electric roughed in, concrete floor in bathrooms poured. Waiting on door frames to come in before block can be started. Sewer permit ready and good. Trusses have been delivered.
- Community Day task detail
- Small amount of Holiday Lights was installed at Faircrest Park

**ZONING:**

Zoning Director presented zoning permit receipts for two weeks in the total amount of \$1,123.00 Mr. Mittas made a motion to accept the receipts as presented, motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Board declare the following properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Donna Weaver 1401025 518 Vince Ave NW Trash/ Debris

Mr. Shaffer made a motion to approve the Zoning Director and Assistant Zoning Director to attend the SCRIP Zoning Inspectors Meeting on 12/3 at 1:00pm at the Quarry at a cost not to exceed \$100.00 and for their use of the township vehicle to attend the meeting. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

**FYI:**

- Nuisance list
- CA-6-21 December 7th 6:00pm meeting folders
- New Businesses
- Car Logic- 1202 Whipple Ave NW
- M & L Storage- 2200 17th St SE
- Ace Hardware- 1640 Whipple Ave NW
- Zoning Director and Assistant to attend the SCRIP Zoning Inspectors Meeting on 12/3 at 1:00pm at the Quarry
- The Ohio Department of Commerce has denied the application for the liquor permit renewal of the Cove located at 3941 Navarre Rd SW, Canton, OH

**FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$93,929.08 and payroll in the amount of \$86,682.37 for total checks in the amount of \$180,611.45. Mr. Nichols made a motion to approve the checks as presented, motion seconded by Mr. Mittas and voting YES –Mr. Mittas, Mr. Mittas abstaining from warrant: 26839.

Mr. Mittas made a motion to approve Department Heads' submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve a request for an Amended certificate for: Stark Tuscarawas Wayne Joint Solid Waste Management District- \$6,565.00 for the General Fund. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve the Trustees to sign the October 2021 Bank Reconciliation. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Shaffer made a motion to approve the Fiscal Officer to sign Intech Service agreement relative to quote 002738, with a re-occurring charge of \$768.00 per month and a one-time fee of \$880.00 for the Tech One Program Agreement. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve the Board President or Fiscal Officer to sign Bank of Magnolia Depository Agreement for January 1, 2022 to December 31, 2022 which was reviewed and approved by township legal counsel. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve the intrafund transfers:

1000- \$915.16  
From: 1000-110-323 To: 1000-110-590  
1000- \$2,119.73  
From: 1000-760-730 To: 1000-110-359

Motion seconded by Mr. Shaffer voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve closing 1 BC & 2 PO's:

BC:  
31-2021= Other  
PO:  
80-2021= American Electric Power  
197-2021=CCI Commercial Construction

Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve opening 1 BC & 2 PO's:

BC:  
Other = \$7,000.00  
PO:  
American Electric Power= \$2,119.73  
CCI Commercial Construction=\$76,000.00

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

## **TRUSTEES:**

### **MR. NICHOLS**

#### **FYI:**

Mr. Nichols made a motion to amend the Township handbook to observe Juneteenth as a paid township holiday. Legal counsel will create a MOU for the union employees. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to authorize attorney Charles Hall II to draft language for our Park and Community Center rental agreements to prohibit candidate or ballot issues events at the facilities moving forward. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

**MR. SHAFFER**

**FYI:**

- Extra Patrol Hours Updated

Mr. Nichols made a motion to move into Executive Session at 8:34 p.m. with Trustees, Fiscal Officer and Township Attorney Charles Hall II to confer with an attorney for the public body concerning disputes involving the public body that are the subject of an imminent court action per Ohio Revised Code Section 121.22(G)(3). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Shaffer	YES
	Mr. Nichols	YES
	Mr. Mittas	YES

Mr. Nichols made a motion to move out of Executive Session at 8:43 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Shaffer	YES
	Mr. Nichols	YES
	Mr. Mittas	YES

Mr. Nichols made a motion to move into Executive Session at 8:44 p.m. with Trustees and Fiscal Officer to consider the employment and compensation of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to move out of Executive Session at 9:38 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

**ADJOURN:**

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:51p.m., seconded by Mr. Shaffer and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

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John Ring, Fiscal Officer

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Christopher B. Nichols, President

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Mark R. Shaffer, Vice President

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William G. Mittas, Member