

**MINUTES OF THE 2023 REORGANIZATION MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
Wednesday – December 28, 2022 – 8:00am**

The Canton Township Board of Trustees met in a Reorganization Meeting on
Wednesday, December 28, 2022 with Trustee Nichols, Trustee Hochadel and Trustee Shaffer
present.

Also in Attendance:

Fiscal Officer John Ring, Assistant Fiscal Officer Teresa Anslover, Public Works Director Chris
Neisel, and Fire Chief Chris Smith, Assistant Fire Chief Rick Morabito, and Fire Administrative
Assistant Susan Schnegg

Meeting called to order at 8:00 a.m. by the Fiscal Officer.

Pledge of Allegiance

ROLL CALL OF TRUSTEES:	Mr. Keith J. Hochadel	-	Present
	Mr. Christopher B. Nichols	-	Present
	Mr. Mark R. Shaffer	-	Present

ADMINISTRATION/GENERAL:

Mr. Shaffer made a motion to appoint Mr. Chris Nichols as President of the Board of Trustees for the year 2023, seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint, Mr. Keith Hochadel, as Vice President of the Board of Trustees for the year 2023 seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to establish for the Trustees and Fiscal Officer a rate of compensation, benefit coverage, and bonds as permitted and established by Ohio Revised Code Section 505.24. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to renew all Resolutions and their Amendments, until further review. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to renew Canton Township Employee Handbook as currently written. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to pay medical, dental, vision, and life insurance for all full-time employees, elected officials and part time employees as per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to approve Fiscal Officer’s participation in the current investment program per Senate Bill 81 guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to authorize Fiscal Officer to conduct operational transfers within funds as deemed necessary. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve advances from Stark County Auditor for Real Estate and Personal Property Taxes reimbursements. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to retain Bank of Magnolia as the Township’s designated Public Depository. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Smith as Fire Chief of the Canton Township Fire Department, at the rate of \$2,973.22 per pay, and \$39.23 per pay cell phone reimbursement effective Jan.1, 2023, and per Employee Handbook Guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Richard Morabito as Assistant Fire Chief of the Canton Township Fire Department at the rate of \$2,918.04 per pay, and \$39.23 per pay cell phone reimbursement effective Jan. 1, 2023, and per Employee Handbook Guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Mike Hanshaw as Canton Township Zoning Director at the hourly pay rate of \$26.53 per hour, effective January 1, 2023 and per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Neisel as Canton Township Public Works Director at the hourly pay rate of \$35.75 per hour, and \$39.23 per pay cell phone reimbursement effective January 1, 2023 and per Employee Handbook Guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Teresa Anslover as full-time Assistant Fiscal Officer at the hourly pay rate of \$22.71, effective January 1, 2023 and per the Employee Handbook guidelines. Seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint William Frederick as a part-time Administrative Custodian, at a rate of pay of \$12.97 per hour, effective January 1, 2023, and per Employee Handbook Guidelines. Seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Susan Hein as a part-time, on-call Administrative Office Assistant, at the hourly pay rate of \$12.60 per hour, effective Jan.1, 2023 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Martha Miller as a part-time, on-call Administrative Office Assistant, at the hourly pay rate of \$12.60 per hour, effective Jan.1, 2023 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Attorney Eric Williams as Canton Township’s additional legal counsel on a month-to-month basis, at the rate of pay of \$3,000.00 per month and per current compensation guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Hochadel, as Canton Township’s representative to SCOG (Stark Council of Government). Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Trustee Shaffer and the Township Fiscal Officer John Ring to a committee to study ways in which the City and Township can work together for the benefit of residents of both City and Township, as defined in Article 13(A) of the I-77 CEDA Agreement. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Shaffer as Canton Township’s representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Nichols as Canton Township’s second representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Shaffer, and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Trustee Hochadel and Fiscal Officer John Ring, as Canton Township’s two representatives to the Stark County Tax Incentive Review Committee. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion set mileage reimbursement according to IRS website. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to approve meal reimbursement to be a maximum of \$50.00 per day, when staying overnight for township business. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve opening the following Purchase Orders and Blanket Certificates for Administration/General identified as Attachment “A”. Motion seconded by Mr. Nichols. Fiscal Officer’s certification that funds are available and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT “A”

BC’s

- \$ 1,000.00 = Vision Reimbursement
- 15,000.00 = Park Expenses
- 15,000.00 = Other Expenses
- 600.00 = Contracted Services

PO’s

- \$ 20,000.00 = Law Office of Eric Williams LLC
- 1,300.00 = Ohio EPA (discharge permit fee)
- 6,000.00 = Paychex
- 11,000.00 = AEP (admin bldgs/garage bldgs)
- 100,000.00 = AEP (assessed street lights)
- 25,000.00 = AEP (other street lights, not assessed)
- 8,000.00 = Dominion East Ohio (admin bldg/garage bldgs)
- 3,000.00 = Kimble Recycling and Disposal (all twp bldgs)
- 3,600.00 = Charter Communications
- 370,00.00 = Stark County Schools (medical ins – all depts)
- 35,000.00 = Companion Life Insurance (dental & life ins – all depts)
- 4,000.00 = Treasurer, State of Ohio (UAN)
- 1,000.00 = Graphic Enterprises (copy machine-Adm-Road-Zoning)
- 2,000.00 = Quadiant Finance (postage for meter=Adm-Road-Fire-Zoning)
- 2,000.00 = Quadiant Leasing (postage meter lease=Adm-Road-Fire-Zoning)
- 1,000.00 = Staples
- 1,650.00 = DeLage Landen Financial Services (copier lease-Adm-Road-Zoning)
- 1,300.00 = Canton City Utilities
- 150.00 = Jill Miller
- 5,000.00 = Intech
- 1,000.00= Stark County Sanitary Engineering
- 5,000.00 = QCS Cleaning Solutions
- 5,000.00 = Bull Country
- 36,449.00 = Buckeye Power Sales (Generator for Community Center/ARPA Funds)
- 32,616.00 = Buckeye Power Sales (Generator for Admin Building/ARPA Funds)

Mr. Shaffer made a motion to appoint Teresa Anslover as the Ohio Public Record designee for the Trustees. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion that the following non-union current Employee monthly contribution for Health Care Benefits will be as follows and which is subject to change throughout the year. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

	<u>2022</u>	<u>Bi-Weekly</u>	<u>Monthly</u>
Single	11.25%	\$45.67	\$99.64
Family	11.25%	\$110.94	\$242.06

FIRE DEPARTMENT:

Mr. Hochadel made a motion to appoint Susan K. Schnegg as Administrative Assistant performing duties at the Fire Administration Building, at the hourly pay rate of \$22.28 effective January 1, 2023 and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made motion to appoint Scott E. Johnson as a part-time Administrative Aide performing duties at the Fire Administration Building, working no more than 28 hours per week, at the current hourly pay rate of \$20.04, effective January 1, 2023, with Ohio PERS and township paid dental and life insurance, and vision benefits, with no other township paid benefits. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Jeffery Yerian as vehicle mechanic for Canton Township Fire Department at the hourly rate of \$26.06, effective January 1, 2023, and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Michael Beachy as Fire Prevention & Safety Bureau for Canton Township Fire Department at the hourly rate of \$23.03, effective January 1, 2022, and per the Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint all current full-time Fire Department personnel, at the hourly pay rate effective January 1, 2023, as listed. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

VOTE:		Mr. Nichols	Mr. Hocadel	Mr. Shaffer
Donald Agnew	\$18.72	YES	YES	YES
Tim Copeland	\$19.28	YES	YES	YES
Michael Deyaeger	\$17.61	YES	YES	YES
Michael Edwards	\$22.62	YES	YES	YES
Kevin Gonyer	\$22.03	YES	YES	YES
Shaun Hamilton	\$22.03	YES	YES	YES
Mike Henkel	\$19.28	YES	YES	YES
Brian Hull	\$17.61	YES	YES	YES
Aaron J. Keener	\$23.56	YES	YES	YES
Jonathan R. Peters	\$22.62	YES	YES	YES
Kyle Peters	\$17.61	YES	YES	YES
Chris J. Putnam	\$23.56	YES	YES	YES
+ \$57.90 /pay Fire Investigator Coordinator				
Dakota Wamsley	\$18.38	YES	YES	YES
Sage Ward	\$18.38	YES	YES	YES
Dane Whitsett	\$22.62	YES	YES	YES
Michael Yurkonis	\$23.56	YES	YES	YES
+ \$57.90 / pay for EMS Coordinator				

Mr. Nichols made a motion to appoint all current part-time Fire Department personnel, at the hourly pay rate effective January 1, 2023, as listed. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

VOTE:		Mr. Nichols	Mr. Hocadel	Mr. Shaffer
Noah Denzer	\$15.45	YES	YES	YES
Zach Divito	\$15.45	YES	YES	YES
Jared Hagen	\$16.75	YES	YES	YES
Jarod Hare	\$17.51	YES	YES	YES
Alex M. Hoce	\$17.87	YES	YES	YES
Isaac Hull	\$17.51	YES	YES	YES
John Hunter	\$17.51	YES	YES	YES
Kris Moll	\$15.45	YES	YES	YES
Austin Mosley	\$17.51	YES	YES	YES
Frank P. Soltész, Jr.	\$15.81	YES	YES	YES
Timothy Wagner	\$16.75	YES	YES	YES
Mitch Warehime	\$17.87	YES	YES	YES
Harrison Williams	\$15.45	YES	YES	YES
Tessa Yurich	\$14.75	YES	YES	YES

Mr. Hochadel made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Fire Department identified as Attachment “B”. Motion seconded by Mr. Shaffer. Assistant Fiscal Officer have certified money available based on approved 2023 Budget. YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT "B"

**Canton Township
2023 Reorganization Meeting**

**Fire Department
BCs and Pos**

BCs

\$20,000.00 = Misc. Supplies & Expense
\$25,368.29 = Building Maint & Supplies
\$20,000.00 = Vehicle Maint & Repairs

\$6,538.29 TOTAL

POs

\$ 2,000.00 = A T & T
\$10,000.00 = American Electric Power
\$ 6,000.00 = Canton City Utilities
\$ 9,000.00 = Charter Communications
\$ 7,000.00 = Dominion East Ohio
\$30,000.00 = Ohio Billing
\$5,500.00 = Stark County Sanitation
\$50,000.00 = Stark County Treasurer -
(Stark County Sheriff Dispatching)
\$ 5,000.00 = T-Mobile
\$10,000.00 = World Fuel Services

\$134,500.00 TOTAL

Mr. Shaffer made a motion to approve the following 2023 Canton Township Community Center Fee Schedule identified as Attachment "C". Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT "C"

**CANTON TOWNSHIP
RENTAL CONTRACT FOR USE OF COMMUNITY CENTER**

____ Cafeteria ____ Gym ____ Cafeteria & Gym ____ Other:

This Contract is entered into by and between the Canton Township Board of Trustees (herein "Owner") and _____ (herein "Lessee").

I. Date

Lessee shall have use of the above from _____ a.m./p.m. to _____ a.m./p.m. on _____ (date).

II. Use of Facilities

During the above stated time, Lessee and participants shall have the right to enter the Canton Township Community Center for the purpose of _____ (event) and for no other purpose. The conduct of this event and use of the facilities shall be in accordance with the terms of this contract and all township rules and regulations governing the Community Center. The use of this facility may be terminated at any time and for any reason by the Owner without recourse from Lessee.

III. Hold Harmless & Indemnification

Lessee shall indemnify, hold harmless and defend the township, its officers, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees and court costs.

IV. Rental Fee and Deposit

CAFETERIA ONLY:

\$25.00 per **HOURLY** non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$125.00 security deposit are required for all events from all renters.

GYM ONLY:

\$10.00 per **HOURLY** non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$125.00 security deposit are required for all events from all renters.

CAFETERIA & GYM:

\$35.00 per **HOURLY** non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$125.00 security deposit are required for all events from all renters.

OTHER RENTAL:

\$10.00 per **HO**UR non-refundable rental fee and \$25.00 refundable Key FOB deposit as well as a \$125.00 security deposit are required for all events from all renters.

The deposit for the Key FOB will be refunded within twenty-one (21) days of the rental if Lessee has returned Key FOB. The security deposit will be refunded within twenty-one (21) days if the Lessee is in compliance with all rules and regulations and the premises are left in the same condition as it was before the event, normal wear and tear accepted. All payments are due when contract is submitted. Lessee hereby warrants the Lessee shall be personally responsible for the cost of repair of any damage over and above that covered by the security deposit. **Checks returned by the bank for insufficient funds will be charged \$20.00.**

Mr. Nichols made a motion to approve 2023 Canton Township Fire Department Fire Prevention Bureau Fee Schedule identified as Attachment “D”. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

**Attachment “D”
2023
CANTON TOWNSHIP FIRE DEPARTMENT
FIRE PREVENTION BUREAU - PERMIT REQUEST FORM**

New Business / Change of Occupancy/ Use

Group.....\$100.00

Multi-family/ Day Care/ / Group Home (similar business).....Initial inspection.....\$50.00

Annual inspection.....\$25.00

Plan review (new building construction/building addition, etc.)

.....\$75.00

Removal/ installation of UST’s OR AST’s (48 hour prior notification)...(per tank fee).....\$50.00

Sprinkler System Installation /

Modification..... \$100.00

Fire Alarm System Installation /

Modification..... \$100.00

Kitchen Hood & Duct System Installation / Modification
..... \$100.00

Oil well / Gas
wells.....\$50.00

Tents / Carnivals & Fairs / Amusement
Buildings.....\$50.00

Re-inspection for Fire Code Violations (after first initial re-
inspection).....\$50.00

“No Show” for
inspection.....\$75.00

Fireworks
Display.....\$500.00

Mr. Hochadel made a motion to approve Ohio Billing (no change) for Canton Township Fire Departments' Services rendered identified as Attachment "E". Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Attachment "E"
Ohio Billing Fees

REV. 12/20/2022		RTM – GREEN	
19_ Canton Township Fire Department		County: Stark	
Phone: 330-484-6165		Effective DOS: 1996	
Fax: 330-484-6135			
Payment Address		Physical Address	
210 38 th St. SE		210 38 th St. SE	
Canton, OH 44707		Canton, OH 44707	
Runs	Phone	Cell	Email
1. Scott Johnson	330-484-6165	330-806-4406	s.johnson@cantontwp-oh.gov
2. Susan Schnegg	330-484-6165		s.schnegg@cantontwp-oh.gov
3. Rick Morabito Asst Chief			r.morabito@cantontwp-oh.gov
4. Chris Smith Chief/1500	330-484-6165	330-2683103	c.smith@cantontwp-oh.gov
Deposits			
1. Susan Schnegg	330-484-6165		s.schnegg@cantontwp-oh.gov
2. John Ring: Clerk			j.ring@cantontwp-oh.gov
Merchant Services Contact			
Teresa Anslover	330-484-2501		t.anslover@cantontwp-oh.gov

Tax ID #	NPI	Medicare	Medicaid	Railroad	Caresource
346000513	1154376556	9271221	0116270	590009241	346000513026
BWC	BCBS	Med. Mutual	Black Lung	VA DUNS #	
1131953-0001	000000155965	346000513002	081119900	967979980	

Rates	Effective:1/1/2020	Charge Code	Charge
BLS Emergency		429	\$ 700.00
ALS 1 Transport		427	\$ 800.00
ALS 2 Transport		433	\$ 900.00
Ground Mileage		425	\$ 20.00
Emergency Response Call-MVA only		ERCM	\$ 400.00
Extra Services:		Charge Code	Charge
Absorbent Bag(s)		AB	\$ 100.00
Attack Line(s)		AL	\$ 140.00
Auto/SUV Fire		AF	\$ 350.00
Truck Fire		TF	\$ 500.00
Semi Fire		SF	\$ 1000.00
Structure Fire		RSTF	\$ 1000.00
Foam – per 1 Gal		F	\$ 20.00
Floor Dry – Per Bag		FD	\$ 125.00
Hazmat Pillow Kit(s)		HP	\$ 200.00
Hazmat Clean up – per man hour		HM	\$ 35.00
Hazmat Clean up Charge – Minimum****(see Exhibit A)		HC	\$ 750.00
Miscellaneous Items & Materials– Per Item		MISC	Canton TWP will advise
Rescue Extrication		RE	\$ 450.00
Scene Safety		SS	\$ 250.00
Landing Zone		LZ	\$ 250.00
Transport to Morgue		M	\$ 75.00
Gear:		Charge Code	Charge
Coat		C	Canton TWP will advise
Pants		P	Canton TWP will advise
Gloves		G	Canton TWP will advise
Extrication Gloves		EG	Canton TWP will advise
Nomex Hood		NH	Canton TWP will advise
Boots		B	Canton TWP will advise
Helmet		H	Canton TWP will advise

Run #: 2 Digit YR & #### (Last 4 of Incident #)

If there is DOS discrepancy on the run report or the hospital sheet, fax the report to Scott.
Do not bill out until confirmation of the date

Attachment "E" Continued

REV. 10.18.2022

RTM – GREEN

19_ Canton Township Fire Department

Special Information: ESO —Scott Johnson, Susan

Zones:	ID	Description
	1	DISTRICT 1
	2	DISTRICT 2
	3	DISTRICT 3
	0	OTHER ZONES
	OUT	OUT

Discount Letter: Final Bill; get 25% off bill, transfer any call regarding discount letter to a poster

PT# 7106: Republic Engineer Steel

Send To: Republic Engr. Plant /Plant Hospital
2633 8TH St NE
Canton, OH 44704 Phone: 330-438-5454

Osnaburg Agreement—if Canton Twp transports an Osnaburg consumer, they will be treated as a Resident; runs will be marked. Effective 02/20/19

Posting:

Taxpayer:

Accept what insurance pays as full payment – Write off remaining balance

IATD: Payments applied to deductible should be written off

IPTP: Insurance paid to patient – collect only what insurance paid

INSD: Insurance denied – no other insurance, write off

RTMPA: No insurance—must put in writing, write off

No Response – Write off

Non-Taxpayer: Responsible for entire bill

Small Balance: Any bill \$5.00 or less, write off

EFT: Medicare, RR, Medicaid, CareSource, Health Plan, Aetna, Tricare East, CareWorks, Cigna, Tricare 4 Life, Medical Mutual, Mutual of Omaha, NALC

Attorney Request: Direct all calls back to Canton Township Attention Scott Johnson_330-484-6165
s.johnson@cantontwp-oh.gov

Reconcile Monthly: Yes

Deposits Received: Portal

Credit Cards: 2.75% fee with payment

If taking credit card payments, please track the following:

1. Patient Name
2. Run Number
3. Dollar Amount
4. Date of Payment

Send to Susan Schnegg at s.schnegg@cantontwp-oh.gov

Attachment "E" Continued

REV. 10/19/21

RTM – GREEN

19_ Canton Township Fire Department

Collections:

Non-Residents: Auto Send

Attorney General
Account Number: TEMS162
Phone: 888-871-8838

Residents: RTMIPTP— Auto Send
RTM—Auto Write Off

Signature _____ Date _____

PUBLIC WORKS DEPARTMENT:

Mr. Shaffer made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$25.83, effective January 1, 2023, and per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Scarpino as Assistant Public Works Director for Canton Township at the hourly pay rate of \$30.67 plus \$39.23 per pay cell phone reimbursement effective January 1, 2023, and per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Douglas Weaver as a Foreman for Canton Township at the hourly pay rate of \$22.94 effective Jan. 1, 2023, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint full-hourly Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2023, with Ohio PERS and per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Kent Gottschick	\$ 22.94	YES	YES	YES ___ ___ ___
Steven Hunt	\$ 21.94	YES	YES	YES
Kevin Thompson	\$ 21.00	YES	YES	YES

Mr. Nichols made a motion to appoint part-time employees for the Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2023, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Steve Wittensoldner	\$18.64	YES	YES	YES
	(Road Maintenance rate)			
Steve Wittensoldner	\$20.85	YES	YES	YES
	(PT Vehicle Mechanic rate)			
Larry Baker	\$17.30	YES	YES	YES

Mr. Hochadel made a motion to appoint part-time seasonal hourly employees for the Public Works Department personnel, at the hourly pay rate, as listed below, effective January 1, 2023, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Fredrick Harper	\$16.22	YES	YES	YES
Gary Weaver	\$16.00	YES	YES	YES

Mr. Shaffer made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Public Works Department identified as Attachment “F”. Motion seconded by Mr. Hochadel. Assistant Fiscal Officer certified funds are available. YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT “F”
Public Works Department
BC’s and PO’s

BC’s

- \$20,000.00 = Miscellaneous Supplies
- 20,000.00 = Vehicle Parts, Maintenance & Repairs
- 2,000.00 = Personnel Reimbursements (Vision)

PO’s

- 1,000.00 = Airgas
- 3,000.00 = Amazon
- 1,000.00 = Aultworks Occupational Medicine
- 80,000.00 = Cargill Incorporated
- 2,000.00 = Cross Truck Equipment
- 2,000.00 = Kimball Midwest
- 1,000.00 = LEPPPO Rents
- 2,000.00 = LT Associates
- 2,000.00 = Municipal Signs
- 3,000.00 = O’ Reilly’s Auto Parts
- 3,000.00 = Perrin Asphalt
- 2,000.00 = Pro Art Signs LLC
- 5,000.00 = Redmond’s Parts & Paint
- 7,500.00 = Unifirst
- 5,000.00 = Rupp Asphalt
- 750.00 = Staples Credit Plan
- 49,100.00 = State Bank
- 1,000.00 = Triad Technologies
- 2,000.00 = Truck Sales & Service, Inc.
- 500.00 = Vern Dale Water
- 15,000.00 = World Fuel Services Inc
- 1,000.00 = Your Olde Tyme Hardware

ZONING DEPARTMENT:

Mr. Nichols made a motion to appoint Laura Datkuliak as full-time Assistant Zoning Director/ Public Works Administrative Assistant, at the hourly pay rate of \$22.71, effective January 1, 2023 and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint new members and/or re-appoint current members to the Canton Township Zoning Commission identified as Attachment “G”. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT “G”

Re-Appoint **John Martin and Judith Snyder- Wagner** as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

Appoint **Ken Mount** to the Canton Township Zoning Commission for a term of five (5) years, expiring 12-31-27.

Complete Canton Township Zoning Commission Board

Zoning Commission Members

Jason Cramer	12-31-23
Ronald Baughman	12-31-24
Craig Kendrick	12-31-25
Kevin Heim	12-31-26
Ken Mount	12-31-27

Zoning Commission Alternates

John Martin	annual
Judith Snyder- Wagner	annual

Mr. Shaffer made a motion to appoint new members and/or re-appoint current members of the Canton Township Board of Zoning Appeals identified as Attachment “H”. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

ATTACHMENT “H”

Re-Appoint **Melvin Miller** to the Canton Township Zoning Board of Appeals, for a term of five (5) years, expiring 12-31-27.

Re-Appoint **Tamra Neisel** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Re-Appoint **Matthew Hein** as an alternate to the Canton Township Zoning Board of Appeals, to be re-appointed annually.

Complete Canton Township Zoning Board of Appeals

Zoning Board of Appeals Members

William Paulk	12-31-23
David Vanderwall	12-31-24
William Bird	12-31-25
Jim Haynes	12-31-26
Melvin Miller	12-31-27

Board of Zoning Appeals Alternate

Tamra Neisel	Annual
Matthew Hein	Annual

Mr. Nichols made a motion to approve paying fees of \$50.00 per meeting attended to each member of the Zoning Commission and Board of Zoning Appeals payable twice per year, first payment in May and first payment in December. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve paying fees of \$70.00 per meeting attended to the Board Chairperson of the Zoning Commission and Board Chairperson of Zoning Appeals payable twice per year first pay in May and first pay in December. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to approve the 2022 Canton Township Zoning Fee Schedule identified as Attachment “I”. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

**ATTACHMENT “I”
2023
Zoning Fee Schedule**

1. RESIDENTIAL USES

Single-family dwelling - \$100.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Two-family dwelling - \$125.00

Plus \$0.10 per square foot of outside dimensions of the structure of each floor

Multi-Family dwellings - \$150.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

2. ACCESSORY USES TO RESIDENTIAL STRUCTURES

Accessory Buildings - \$30.00

Plus \$0.10 per square foot

Alterations and Additions - \$30.00

Plus \$0.10 per square foot (Deck, and patio included, but not limited to)

Private Swimming Pools - \$35.00 (above ground or in-ground)

Fences - \$20.00

3. B-1, B-2, B-3 COMMERCIAL AND INDUSTRIAL STRUCTURES AND USES

Zoning Certificate – \$250.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Alteration and Addition – Commercial – \$150.00

Plus \$0.10 per square foot of outside dimensions of structure of each floor

Accessory Building – Commercial – \$100.00

Plus \$0.10 per square foot

Tents - \$50.00 temporary (over 120 square feet)

Certificate of Conformance - \$40.00

Certificate for any new commercial or industrial use or the occupancy by a new tenant of an existing business or industrial use, building or land use.

Hotel or Motels - \$50.00 (Per single room unit)

Plus \$0.10 per square feet of outside dimensions of the structure of each floor.

4. MOBILE HOME PARK - \$200.00

Plus an additional fee for each mobile home - **\$20.00** per year

5. RECREATIONAL INSTITUTIONAL, GOVERNMENTAL, AND MISCELLANEOUS STRUCTURES AND/OR ACCESSORY BUILDINGS, OR ADDITIONS \$100.00

Plus \$0.05 per square foot of area within the outside dimension of the foundation

Swimming pools additional

6. SIGNS

Signs advertising a business or service – other than a home occupation

Less than 20 square feet - **\$35.00**

20 square feet, but less than 50 square feet - **\$40.00**

50 square feet, but less than 100 square feet - **\$90.00**

100 square feet and larger - **\$150.00**

Temporary & portable (Maximum 180 days per yr) (maximum 32 square feet) - **\$50.00**

Signs advertising a home occupation - \$20.00

Seasonal sign or bulletin and sign for roadside stand - \$25.00 (30 days)

Subdivision or development sign

Temporary (Maximum – 6 months) - **\$40.00**

Permanent (under 20 square feet) - **\$40.00**

Permanent (over 20 square feet) - **\$55.00**

Real Estate Advertising Signs

Signs under 16 square feet – **No Charge**

Temporary signs - **\$15.00** (6 Months)

Permanent signs 16 square feet to 32 square feet - **\$25.00**

32 square feet or larger - **\$50.00**

Outdoor advertising signs (billboards) pertaining to business, services and/or activities not carried on upon the premises upon which sign is located

Less than 50 square feet - **\$100.00**

50 square feet, but less than 100 square feet - **\$150.00**

100 square feet, but less than 200 square feet - **\$200.00**

200 square feet, but less than 300 square feet - **\$300.00**

300 square feet, but less than 400 square feet - **\$400.00**

400 square feet, but less than 500 square feet - **\$500.00**

500 square feet and larger - **\$600.00**

7. OTHER PERMITTED USES NOT SPECIFIED ABOVE - \$100.00

For land use not otherwise covered in this fee schedule.

8. APPLICATION FOR BOARD OF APPEALS

Variance Request - **\$350.00**

Conditional Use Request - **\$350.00** plus Conditional Use Permit fees

Renewal or Review Request - **\$350.00**

Other Requests (including Appeals) - **\$350.00**

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Board of Appeals

9. CONDITIONAL USE PERMIT

The fee for a Conditional Use Zoning Certificate as authorized by the Board of Appeals shall be:

Home Occupation – **Conditional Use**

Annual renewal fee \$35.00

Cemeteries - **\$100.00**

Annual renewal fee \$100.00

Junkyards - **\$2,500.00** plus **\$50.00** per acre (min 75 acres)
Annual renewal fee for each year of operation - \$1,000.00
Plus \$50.00 per acre

Oil and Gas Well Location Certificate - **\$200.00**
Annual renewal fee - \$200.00

Transfer Stations - **\$2,000.00** (min 5 acres)
Annual renewal fee - \$1,000.00

Sanitary/Demolition/Hazardous Infectious Waste/Residual Solid Waste
Landfills/Incinerator Burning - **\$2,500.00** plus **\$50.00** per acre (min 150 acres)
Annual renewal fee for each year of operation - \$1,500.00
plus \$50.00 per acre

Extraction of Minerals, Peat, Coal and Top Soil

Surface Mining and Strip Mining - **\$1,500.00** plus **\$50.00** per acre
Annual renewal fee - \$500.00 plus \$50.00 per acre

Top Soil Removal - **\$500.00** plus **\$50.00** per acre
Annual renewal fee \$200.00 plus \$25.00 per acre

Mobile Home - **\$100.00**
Annual renewal fee \$75.00

Institutions for human medical care; institutions for education; recreational facilities –
Conditional Use
Annual renewal fee \$200.00

Short Term Rental- **Conditional Use**
Annual renewal fee \$150.00

Other permitted conditional uses – **Conditional Use**
Annual renewal fee \$150.00

Sexually oriented adult cabaret - **\$750.00**
Annual renewal fee \$500.00

Skill Games: Conditional Use - **\$3,000.00, plus additional \$100.00 for each apparatus.** *Annual renewal fee \$3,000.00, plus an additional \$100.00 for each apparatus.*

10. ZONING AMENDMENT

Map or Text Amendment - **\$450.00**

Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Zoning Commission.

**11. APPLICATION FOR SUBDIVISION OF PARCEL \$20.00
(Per each parcel)**

12. ZONING CERTIFICATION \$55.00

13. TRANSIENT VENDOR

- (1) Month - \$25.00
- (3) Months- \$70.00
- (6) Months- \$130.00
- (12) Months-\$240.00

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Zoning Department identified as Attachment “I”. Motion seconded by Mr. Shaffer. Assistant Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

**ATTACHMENT “J”
Zoning Department**

BC

\$5,000.00 = Miscellaneous Expenses

PO’s

\$1,000.00 = Premier Court Reporting

\$2,000.00 = Copley Ohio Newspapers Inc

\$ 500.00 = Verizon Wireless

No further business coming before the Board, Mr. Hochadel made a motion to adjourn at 8:47 a.m., seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

John E Ring, Fiscal Officer

Mark R. Shaffer, President

Christopher B. Nichols, Vice President

Keith J. Hochadel, Member