

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, AUGUST 31, 2021**

The Canton Township Board of Trustees met in a Regular Session on
August 31, 2021 with Trustee Shaffer, Trustee Nichols and Trustee Mittas

Also in Attendance:

Fiscal Officer John Ring, Public Works Director Chris Neisel, Fire Chief Christopher Smith,
Zoning Director Mike Hanshaw and Township Attorney Charlie Hall III

Regular Meeting – August 3, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the August 3, 2021 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Special Meeting – August 10, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the August 10, 2021 Special Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Regular Meeting – August 17, 2021

Mr. Mittas made a motion to approve and waive the reading of the minutes from the August 17, 2021 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

PUBLIC SPEAKS:

- Michael Milbrandt-1434 West Park Ave NW-Meyers Lake Plaza Lighting/Noise

FIRE:

Fire Chief presented receipts for two weeks for the following: \$21,945.70 = Ambulance Billing, \$100.00= Fire Prevention and \$ 100.00=Misc. Income for total receipts of \$22,145.70. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve Administrative Employee's intermittent FMLA request beginning 5/1/20. Motion seconded by Mr. Nichols and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols

Mr. Nichols made a motion to approve and sign the check to NL Construction in the amount of \$6,900. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols

Mr. Nichols made a motion to approve opening 1PO:

PO:
\$6,900.00= NL Construction

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

FYI:

- Station #2 concrete work done & dye testing of station floor drains has been done for the EPA

PUBLIC WORKS DIRECTOR/ ROAD:

Public Works Director presented receipts for two weeks for the following: \$350.00= Culvert, \$50.00=Road Opening and \$13.00=House Number Sign for total receipts of \$413.00. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve closing 3 PO's and 2 BC's:

PO's:
126-2021= Kimball Midwest
152-2021= Marlboro Supply
125-2021=Milhoan Asphalt Maintenance
BC's:
9-2021= Vehicle Parts, Maintenance & Repairs
20-2021= Misc. Repairs & Supplies

Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve opening 2 BC's and 2 PO's:

BC's:
\$25,000.00= Vehicle Parts, Maintenance & Repairs
\$25,000.00= Misc. Repairs & Supplies
PO:
\$5,000.00= Canton Bandag
\$1,400.00= Rowley's Wholesale

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the Public Works Director to have JMW Trucking supply (8) 40-yard dumpsters for the Canton Township Clean-up Day on October 16, 2021. Pricing is

dependent on weight collected. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve the quote dated 8/20/21 from Adams Signs for a new LED message sign to be installed at Fire Station #3 at a cost not to exceed \$26,504.00 and to be paid out of the remaining CARES ACT funds. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve the quote dated 8/20/21 from Adams Signs for a new LED message sign to be installed at the Township Administration Building at a cost not to exceed \$25,999.00 and to be paid out of the remaining CARES ACT funds. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1PO:

PO:
\$52,503.00= Adam Signs

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion approve the purchase of 10 Welcome to Canton Township Signs from Municipal Signs & Sales Inc at the cost of \$232.00 each with the total cost not to exceed \$ 2,320.00. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion approve the purchase of galvanized sign posts from Firelands Supply Co. at a cost not to exceed \$1,700.00. Motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1PO:

PO:
\$1,700.00= Firelands Supply Co.

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Nichols made a motion to move into Executive Session at 7:20 p.m. with Trustees, Public Works Director, Fiscal Officer, and Attorney Charles Hall III to consider the employment of a public employee and to conference with the attorney for the public body regarding disputes that are pending or imminent court action per Ohio Revised Code Sections 121.22(G)(1) and 121.22(G)(3). Motion seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES

Mr. Nichols YES

Mr. Nichols made a motion to move out of Executive Session at 7:45 p.m. Motion seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

FYI:

- Discuss options for the ODOT township stimulus program
- 2021 paving update
- Township clean-up day (5) staff

PUBLIC WORKS DIRECTOR/ PARK:

The Public Works Director presented park rental receipts for two weeks in the amount of \$275.00 for total receipts of \$275.00. Mr. Mittas made a motion to accept the receipts as presented, motion seconded by Mr. Shaffer and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the total amount of \$4,528.20. Mr. Shaffer made a motion to accept the receipts as presented, motion seconded by Mr. Mittas and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Mittas made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for lawn maintenance/high grass nuisance assessment on (10) parcels: 1303513, 1303235, 1309394, 1301856, 1315065, 1302514, 1308052, 1314996, 1312457 and 1305320 totaling \$ 5,300.00. Seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas and Mr. Shaffer.

FYI:

- Nuisance list
- High Grass list
- Updates on 2941 Navarre Rd and 519 Pekin
Form update for Zoning Commission

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$108,560.55 and payroll in the amount of \$72,934.85 for total checks in the amount of \$181,495.40. Mr. Nichols made a motion to approve the checks as presented, motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Shaffer with Mr. Shaffer abstaining from warrant: 26451.

Mr. Mittas made a motion to approve Department Heads’ submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve an Amended certificate for the follow: American Rescue Grant \$654,537.00. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas and Mr. Shaffer.

Mr. Mittas made a motion to approve the intrafund transfer:

1000--\$ 18,000.00
\$10,000.00- From: 1000-110-359 To: 1000-610-500 (Park)
\$2,000.00- From: 1000-110-323 To: 1000-199-599
\$3,000.00- From: 1000-110-330 To: 1000-199-599
\$2,000.00- From: 1000-110-341 To: 1000-199-599
\$1,000.00- From: 1000-110-430 To: 1000-199-599

Motion seconded by Mr. Shaffer voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve closing 1 BC and 5 PO’s:

BC’s:
27-2021=Other
PO’s:
120-2021= Paychex
124-2021= Bull Country
159-2021= Canton Bandag
118-2021=Alarm 1
132-2021=St. Clair Pavlis Group

Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Mittas and Mr. Nichols.

Mr. Shaffer made a motion to approve opening 1 BC and 3 PO’s:

BC:
\$10,000.00= Other (Park BC)
PO’s:
\$90,800.00= Stark County Schools Council of Government (Admin & Fire)

\$7,000.00= Bull Country
\$1,000.00= Paychex

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES –Mr. Mittas, Mr. Nichols and Mr. Shaffer.

Mr. Mittas made a motion to approve the Trustees to sign the July 2021 Bank Reconciliation. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion for the Fiscal Officer to sign stock transfer application sent from the Ohio Division of Liquor Control for Roadside Tavern Inc. DBA Roadside Tavern 1st FL & Drive Thru & Patio 2521 Waynesburg Dr SE. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

FYI:

- Payroll Logs
- Paychex update
- Alternative tax budget
- Fund status comparison

TRUSTEES:

MR. NICHOLS

FYI:

Mr. Nichols made a motion to move into Executive Session at 8:26 p.m. with Trustees and Fiscal Officer to consider the compensation of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to move out of Executive Session at 8:40p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Shaffer	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to hold a Special Meeting on Thursday, September 16, 2021 at 7:30 a.m. and Tuesday, September 21, 2021 at 6:00 p.m. at the Canton Township Administration Building. The purpose is to move into Executive Session to **discuss employee performance** reviews. The Board also reserves the right to discuss and take action on any other Township business that may come before the Board. Motion seconded by Mr. Shaffer and voting YES – Mr. Shaffer, Mr. Nichols and Mr. Mittas.

MR. NICHOLS

FYI:

- Next Township Newsletter – Articles due by Monday September 20th.

MR. MITTAS

FYI:

Received a picture of a “Thank You” sign that was posted on Frey Avenue by a resident thanking the paving company for their work.

MR. SHAFFER

FYI:

Mr. Shaffer made a motion approve for Aultman WOW Van request to set up at the Community Center on adjoining days where Jill Miller has events scheduled as vaccination site. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

- The Board thanks Young Trucks and Ryan Young for payment of \$300 to Flags of Freedom to replace the stolen flags that were used for Community Day.

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:56 p.m., seconded by Mr. Mittas and voting YES- Mr. Shaffer, Mr. Mittas and Mr. Nichols.

John Ring, Fiscal Officer

Christopher B. Nichols, President

Mark R. Shaffer, Vice President

William G. Mittas, Member